Libertarian Party of California
Executive Committee Minutes

September 23, 2017
Harry’s Hofbrau San Jose
390 Saratoga Avenue
San Jose, CA 95129
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Call to Order

Chair, Ted Brown, called the meeting to order at 10:14 a.m.

Roll Call

A quorum of the Executive Committee was present as voting members:

Officers:
Ted Brown, Chair
Honor “Mimi” Robson, Secretary
Steven Haug, Treasurer
Kenneth Brent Olsen, Northern Vice-Chair
Jonathan Jaech, Southern Vice-Chair

At-Large Members:
Boomer Shannon, At-Large
Jason Wu, At-Large
David Bowers, At-Large
Alex Appleby, At-Large
Robert Imhoff, At-Large
Jennifer Imhoff, At-Large
Tyler Kuskie, At-Large (arrived 10:50)
Zachary Moore, At-Large (arrived 10:50)
Chuck Hamm, Alternate At-Large

Members not in attendance:
Susan Marie Weber, At-Large
Wendy Hewitt, At-Large
Baron Bruno, Alternate At-Large

The following guests were in attendance:
Mark Hinkle, Membership Committee Chair
José Castañeda, Los Angeles County Chair
Tim Ferreira, Libertarian Candidate for Lieutenant Governor
Andrea Campton, San Mateo County Secretary
Elizabeth Brierly, LPC Activist Newsletter Editor

Adoption of Agenda

Motion: Robert Imhoff moved to reverse the order of the IT and Database Committee Reports with no objection.

The Agenda as revised was adopted with no objections.
Operation Committee Report

An email motion was made by Ted Brown on August 2, 2017 to endorse Andrew Aguero for California Assembly in the 51st District as County Registrar of Voters required the Party Endorsements for the Special Election Primary to be held on October 3, 2017 no later than August 10, 2017. The Operations Committee voted unanimously to endorse Andrew in this race.

Officer Reports

Chair’s Report:

Ted Brown, Chair, reported the following:

- Membership has been declining in the State Libertarian Party as well as the National Libertarian Party; therefore the Membership Committee has been reinstated. He appointed the following to the Committee and directed the Committee to elect a Chair among themselves.
  - Mark Hinkle, Mimi Robson, Kenneth Brent Olsen, Steve Haug and Chuck Hamm have been appointed to this committee.
- Candidate Support Committee
  - Susan Marie Weber is the new Treasurer of the Committee.
  - The bank accounts have been transferred and Ted and Mimi are now the signers on the account.
- Several members contacted the State Party through the State Website inquiring about running for office. All submissions are followed up and prospective candidates are given information about how to go about running for office.
- Richard Michael from Big Bad Bonds contacted the Party to request our opposition to the fraud that’s going on with many of the school bond issues that will be on the November 2017 ballot. The following opposition statements were issued and will appear in the Sample Ballots for the election with a Libertarian Name associated with them:
  - Ted submitted an opposition statement for the La Canada Flintridge School District Bond Measure.
  - Dan Fernandez and Matt Russell submitted an opposition statement regarding the Glendora School District Bond Issue.
  - Lawrence Samuels, Monterey County Chair, an opposition statement regarding Measure E, North Monterey County School District Bond Issue.
- Several press releases have been going out with the help of the Communication’s Director, Jennifer Imhoff, which includes a recent one in opposition to SB 562, Single Payer Health Care and another in opposition of moving the California Primary Election to March instead of June.
- He interviewed yesterday by Dr. Gene Beed, a former Libertarian in Long Beach, who has a podcast Grumpy Old Doc. The interview was in regards to heath care issues and in particular, Single Payer Health Care.
• He has been working with an activist in Los Angeles County’s Region 61 in the San Fernando Valley, Kevin Shaw, to get them reactivated. Over 300 postcards were sent out for their initial meeting which will be help at El Torito in Sherman Oaks this Thursday, September 28, 2017.
• We have now been getting the mail from the Sacramento Office weekly. When it was discovered that mail was going there and hadn’t been picked up in months the initial box was huge and included six months of monthly donations.
• Mail is also going to the Monrovia office as well and he has been picking that up as well.

Questions: None

Northern Vice-Chair’s Report:

Kenneth Brent Olsen, Northern Vice-Chair, has submitted a report in advance (see Appendix A) and presented an oral report and fielded questions at the meeting.

Motion: Kenneth Brent Olsen moved, with second, to recognize San Joaquin as a recognized Affiliate in the California Libertarian Party.

Vote: Motion passed with no objections

Kenneth Brent Olsen amended his report to say that we now have 13 Active Northern Affiliates and 8 Active Non-Affiliated Counties.

Questions: None

Southern Vice-Chair’s Report:

Jonathan Jaech, Southern Vice-Chair, has submitted a written report after the conclusion of the meeting (see Appendix B) and presented an oral report and fielded questions at the meeting.

Motion: Boomer Shannon moved with second to extend time on the Southern Vice-Chair’s Report by five minutes.

Vote: Motion passed with no objections

Questions: Honor “Mimi” Robson noted that she has announced her 2018 run for the 70th Assembly District (Long Beach, Catalina and San Pedro) which wasn’t a part of the Southern Vice-Chair’s report of announced candidates.

Secretary’s Report:

Honor “Mimi” Robson, Secretary, has submitted a report in advance (see Appendix C) and presented an oral report and fielded questions at the meeting.

Questions: None
Point of Information: Robert Imhoff clarified that Wes Benedict of the National Party was interviewed by *Reason* Magazine and when asked about the membership he stated that National had a 27% drop but that was the second lowest drop after a Presidential Election year. The drop in membership in the California Libertarian Party is far less than National.

Treasurer’s Report:

Motion: Boomer Shannon moved with second to turn off the “Live Stream” video during the Treasurer’s Report.

Vote: Motion passed with no objections.

Steven Haug, Treasurer, has submitted a financial report in advance (see Appendix D) and presented an oral report and fielded questions at the meeting.

Motion: Boomer Shannon moved with second to extend time on the Treasurer’s Report by five minutes.

Vote: Motion passed with no objections

Motion: Robert Imhoff moved with second to Invoice the previous Treasurer for funds used for his personal Comcast Service.

Vote: Motion failed to receive a majority with a final vote of 6-in favor and 6- opposed.

Motion: Mimi Robson moved with second to revise the standing resolution (97-03) in the 2000 Operating Procedures Manuel as follows:

Dues revenue allocated to regions counties shall be paid to active regions counties on a monthly semi-annual basis.

Discussion: Boomer Shannon asked the Treasurer if he had a preference on how often dues sharing checks should be issued to Active County Affiliates and the Treasurer answered he had no preference other than it be done on a regular basis rather than haphazardly as it had been done in recent years.

Call the Question: Mimi Robson moved to call the question with no objections.

Vote: Motion passed with no objections.

Questions: None
Financial Standards Committee

There was no Financial Standards Committee Report presented or received.

Motion: Mimi Robson moved with second to revise the Audit Committee in the standing resolutions, which is now the Financial Standards Committee, (1-94-4.1) in the 2000 Operating Procedures Manuel as follows:

Audit Financial Standards Committee

Purpose
The Executive Committee shall appoint an Audit Financial Standards Committee at the November/fourth quarter Executive Committee Meeting during the first three months after a convention. The Audit Financial Standards Committee serves at the pleasure of the Executive Committee. The Audit Financial Standards Committee shall obtain, no later than 20th of January of the following year, 30 days after the creation of the Committee the financial records of the LPC for the fiscal year ending December 31. (revised 02/15/99 09/23/17)

A written report shall be prepared as to the Audit Financial Standards Committee’s findings, to be submitted to the LPC Secretary no later than two days prior to the commencement of the convention and included in the year-end report. (revised 02/15/99 09/23/17)

Additional audits shall be performed upon request by the Executive Committee or the Operations Committee.

The Audit Financial Standards Committee shall have access to all financial records as required to perform the required audits.

Audit Financial Standards Committee Responsibilities Include:

1. Review the receipts and expenditures for authorization and proper coding according to the LPC budget.
2. Verify the existence and valuation of the assets and liabilities of the LPC.
3. Review and evaluate the system of internal controls and make recommendations as needed.
4. Review the reports generated and provide an opinion as to their accuracy and adequacy.

Motion: Jonathan Jaech moved to amend the motion with second to include an additional requirement of the Financial Standards Committee (number 5.) as follows:

5. Review and confirm compliance with reporting to all Government financial reporting requirements.

Vote: Motion to amend the main motion passed with no objections.
Motion: Boomer Shannon moved with second to extend time on the Financial Standards Committee by 10 minutes.

Vote: 4 in favor and 6 opposed; does not have the 2/3’s required. Motion to extend time failed.

Vote: Main motion passed; 9 in favor, 0 opposed and 1 formal abstention (Boomer Shannon).

Motion: Robert Imhoff moved with second to recess for 50 minutes for lunch with no objections.

Recessed: 12:17 p.m.

Reconvened: 1:10 p.m.

Motion: Ted Brown moved to change the agenda, such that Endorsement of Candidates would be the next item, with no objections.

**Endorsement of Candidates**

Ted Brown reported that although there is plenty of time before the 2018 Primary Elections we can endorse candidates now.

Motion: Robert Imhoff moved with second to endorse Nickolas Wildstar for Governor of California.

**Point of Information:** Ted Brown noted that endorsing one Governor Candidate does not preclude us from endorsing other candidates for the same position due to the Top-Two Open Primary system in California. For the record he stated that the body endorsed two candidates for State Senate in 2016; Gail Lightfoot and Mark Herd.

**Discussion:** Tyler Kuskie questioned if endorsing multiple candidates was a conflict of interest. It was debated if it would change the credibility of the endorsement.

**Motion Withdrawn:** Robert Imhoff moved to withdraw the motion with no objection.

Motion: Alex Appleby moved with second that the Executive Committee only shall endorse only one candidate for each elected office however any member of the Libertarian Party of California’s Central Committee (i.e. is registered to vote as a Libertarian, has signed the Non-Aggression Pledge and is a member in good standing of the State Party) can appear on the Party’s Website.

**Discussion:** Chuck Hamm suggested that if we are to endorse only one candidate per office that we put off endorsing anyone until notice
has been sent to all candidates that we will be deciding on endorsements.

Robert Imhoff mentioned that because of the top-two primary system most of the other parties endorse multiple candidates; the Democratic Party of California has endorsed two candidates for California Governor.

**Motion:** Tyler Kuskie moved for division of the motion with second as follows:

1. The Executive Committee shall only endorse one candidate for each elected office.

2. Any member of the Libertarian Party of California’s Central Committee can appear on the Party’s Website as a candidate for office.

**Vote:** Motion to divide the main motion passed with no objection.

**Motion:** Tyler Kuskie moved with second to extend time for the Endorsement of Candidates by 15 minutes with no objection.

**Discussion:** Discussion on the first portion of the split motion that the Executive Committee shall only endorse one candidate of each elected office ensued.

**Motion:** Mimi Robson moved with second to amend the motion as follows:

The Executive Committee shall only endorse one candidate for each elected office with **advance notice to the candidates that the endorsements will occur at the 4th Quarter Executive Committee Meeting, therefore allowing any candidate that is seeking endorsement to attend that meeting as ask for the Party’s endorsement.**

**Vote:** The motion to amend the main motion passed with no objections and is therefore now part of the main motion.

**Vote:** The main motion as amended passed without objection.

**Discussion:** Discussion on the second portion of the split motion that any member of the Libertarian Party of California’s Central Committee can appear on the Party’s Website as a candidate for office.

**Motion:** Tyler Kuskie moved with second to amend the motion to say that candidates included on the page of all candidates would be listed
on a separate sub-page titled “Who’s Running” which would include only names and links to candidate websites.

**Vote:** 7 in favor and 6 opposed; the amendment to the main motion passed.

**Motion:** Boomer Shannon moved with second to conduct voting on the main motion by Roll-Call with no objection.

**Motion as Amended:**

Any member of the Libertarian Party of California’s Central Committee can appear on the Party’s Website, on a separate sub-page titled “Who’s Running” as a candidate for office which will include only names and links to candidate websites.

<table>
<thead>
<tr>
<th>Vote:</th>
<th>Name</th>
<th>Vote</th>
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</thead>
<tbody>
<tr>
<td>Chuck Hamm</td>
<td>Aye</td>
<td></td>
</tr>
<tr>
<td>David Bowers</td>
<td>Aye</td>
<td></td>
</tr>
<tr>
<td>Zachary Moore</td>
<td>Aye</td>
<td></td>
</tr>
<tr>
<td>Alex Appleby</td>
<td>Aye</td>
<td></td>
</tr>
<tr>
<td>Robert Imhoff</td>
<td>Nay</td>
<td></td>
</tr>
<tr>
<td>Jennifer Imhoff</td>
<td>Nay</td>
<td></td>
</tr>
<tr>
<td>Boomer Shannon</td>
<td>Aye</td>
<td></td>
</tr>
<tr>
<td>Tyler Kuskie</td>
<td>Abstain</td>
<td></td>
</tr>
<tr>
<td>Jason Wu</td>
<td>Aye</td>
<td></td>
</tr>
<tr>
<td>Steven Haug</td>
<td>Nay</td>
<td></td>
</tr>
<tr>
<td>Kenneth Olsen</td>
<td>Aye</td>
<td></td>
</tr>
<tr>
<td>Jonathan Jaech</td>
<td>Aye</td>
<td></td>
</tr>
<tr>
<td>Mimi Robson</td>
<td>Abstain</td>
<td></td>
</tr>
</tbody>
</table>

**Motion Passes** 8 – 3 – 2

8 votes in favor
3 votes opposed
2 abstentions

**San Diego Incorporation – Call with Alicia Dearn time certain 2:00**

Alicia Dearn, San Diego County Chair, joined the meeting via phone call to discuss the possible incorporation of her county.

**Motion:** Boomer Shannon moved with second to extend time by 5 minutes.

**Vote:** Motion to extend time failed.

**Budget**

The Treasurer, Steven Haug, submitted the Balance Sheet, Profit and Loss Statement and Dues Sharing Liability Report with his Treasurer’s Report in advance of the meeting (See Appendix D) and presented those reports at the meeting. The Budget has not
been completed to date as he is still in the process of going through the information of the previous Treasurer.

**Point of Information:** David Bowers asked how the Dues Sharing was being accounted in the books and the Treasurer stated it would show up as an accrued liability.

**Questions:** David Bowers asked when we can expect a Budget and the Treasurer said he is working toward having that for our next meeting as there were other issues that took priority (i.e. FPPC, Dues Sharing, etc.).

### Endorsement of Initiatives

Ted Brown stated that Tom Palzer had been in contact with the party asking that we join him and endorse the initiative he is attempting to get on the November 2018 ballot to **Repeal the Top-Two Primary system in California**.

**Point of Information:** Robert Imhoff mentioned a recent email sent out by Tom Palzer encouraging each California Political Party that endorses this initiative to pledge money to the campaign. He is asking that the Libertarian Party of California pledge $250,000. Therefore Robert asked if our endorsement would also be a pledge of a financial contribution.

**Motion:** Mimi Robson moved with second to endorse the **Repeal the Top-Two** initiative with no financial obligation to the campaign.

**Discussion:** Tyler Kuskie spoke in opposition to the motion as he favors the top-two primary system. He feels that being able to come in second in the primary insures a better chance to win in the general election.

Robert Imhoff spoke in favor of the motion as most voters don’t vote in the Primary therefore when they go to the polls in November they consistently only see Democrats and Republicans on the ballot which makes the Libertarian Party look less credible.

Chuck Hamm spoke in favor of the motion as being opposed to the Top-Two Primary is included in our Party’s Bylaws.

**Call the Question:** Boomer Shannon called the question with no objections.

**Vote:** 12 votes in favor, 1 vote opposed; motion passes.

**Motion:** Robert Imhoff moved with second to extend time for endorsement of initiatives by 5 minutes with no objection.

Ted Brown stated that Travis Allen and Carl DeMaio are sponsoring an initiative to repeal the recently enacted State of California Gas Tax.
Motion: Mimi Robson moved with second to endorse the *Repeal the Gas Tax* initiative.

Vote: The motion to endorse passed with no objection.

**Office Reports**

Ted Brown stated that he had already mentioned the Northern Office in his report regarding the Sacramento Office.

**Point of Information:** Mimi Robson mentioned that the Sacramento Office isn’t the Northern Office; it is the State Party’s Main Office. As stated in the Northern Vice-Chair’s report the Northern Office is now being housed in the Imhoff’s garage.

**Northern Office:**

Kenneth Brent Olsen mentioned again that Mark Hinkle had gone to the storage unit and had emptied all contents. Those contents are now being held at the Imhoff’s Garage until such time as a new Northern Office is opened.

**Questions:** None

**Southern Office:**

Boomer Shannon reported that the office is small and they are storing supplies. They are collecting mail and are available if anyone wants to come by. He also mentioned that the volunteers there are helping with Candidate Campaigns and the Party’s Website.

**Questions:** None

**Committee Reports**

**Membership Committee Report:**

Ted Brown reported that since membership is down he has appointed a Membership Committee which consists of Mark Hinkle, Chuck Hamm, Steve Haug, Mimi Robson and Ken Olsen and asked that they appoint the Chair. The members of the committee elected Mark Hinkle as the Chair and Mimi Robson as the Secretary.

In the 2000 Operating Procedures Manual it states that the Executive Committee should appoint the members of the Membership Committee so we the body can either ratify the members of the Committee that the Chair appointed or can move to amend the standing resolution to state that the Chair appoints the Membership Committee.

**Motion:** Boomer Shannon moved with second to affirm the members of the Membership Committee.

**Vote:** The motion passed with no objection.
Motion: Mimi Robson moved with second to amend the Standing Resolution (95) regarding the Membership Committee, which is defined as a Standing Committee, to revise the following wording:

**Membership Committee:**
The LPC Executive Committee shall appoint a **Membership Committee** to manage the LPC's programs to promote membership. (95)

Vote: The motion passed with no objection.

Mark Hinkle, Membership Committee Chair, submitted a written report at the time of the meeting (see Appendix E) and presented an oral report and fielded questions at the meeting.

Motion: Steven Haug moved with second to allot a $2,000 to the Membership Committee for outreach and recruitment.

Vote: The motion passed with no objection.

Questions: During the discussion of creating additional membership levels to be in line with what’s done at the National LP Ted Brown voiced concern of the Minutemen level as that name is associated with a California group that is in favor of closing the boarders. Boomer Shannon suggested that we change that level to Statesman.

Robert Imhoff asked if the Membership Committee can create additional membership levers within the committee without going to the Executive Committee for approval.

Motion: Kenneth Brent Olsen moved with second to add to the existing Membership Committee Standing Resolution the following:

7. The Membership Committee has the authority to establish membership categories and pricing for the Libertarian Party of California.

Vote: The motion passed with no objection.

Motion: Robert Imhoff moved with second to extend time for the Membership Committee Report by 10 minutes.

Vote: The motion passed with no objection.

The Standing Resolution for the Membership Committee now reads as follows:

**Membership Committee:**

A Membership Committee shall be appointed to manage the LPC's programs to promote membership. (09/23/2017)
1. Develop and implement programs and materials for membership recruitment and upgrade (i.e., prospecting for new members, increasing dues contributions from existing members, getting national-only members to join as state members, and getting state-only members to join as national members), including membership promotion literature, membership application forms, direct mail letters, advertisements, and in-person contact such as fair booths. (95)

2. Develop and implement programs and material for membership retention, including new member packets, renewal letters, renewal forms, and membership premiums. (95)

3. Encourage membership recruitment by LPC regions. (95)

4. Track, share information and analyze membership progress and the results of membership programs. (95)

5. Review policies concerning membership qualifications and dues and report recommendations for improvements to the Executive Committee and/or Bylaws Committee for consideration. (95)

6. Work with other committees (e.g., Inquiry Response, Fundraising) and the newsletter editor to coordinate activities which involve solicitation of new memberships or dues. (95)

7. The Membership Committee has the authority to establish membership categories and pricing for the Libertarian Party of California. (09/23/17)

**Website Committee Report:**

Jason Wu, Website Committee Chair, had no report as he noted that there hasn’t been much going on.

Robert Imhoff, Website Committee Member, submitted a written “non-official” report at the time of the meeting (Appendix F) and presented an oral report and fielded questions at the meeting.

**Motion:** Boomer Shannon moved with second to extend time for the Website Committee Report by 5 minutes.

**Vote:** The motion passed with no objection.

**Questions:** Robert Imhoff mentioned in his report that all pages and sub-pages on the state website have been switched to secure pages (https). Mimi Robson asked if the problem with the Candidate Support Committee landing page wasn’t loading for some users is because it’s not coded as an https site. Jason Wu stated he would look into that issue.
IT Committee Report:

Robert Imhoff, IT Committee Chair, submitted a written in advance (see Appendix G) and presented an oral report and fielded questions at the meeting.

Questions: Ted Brown asked about members that fill out the form online to sign up for the Newsletter or Request Information where those inquiries were going. Robert Imhoff stated that currently those emails are being sent to the office and chair email accounts but weren’t being captured anywhere else that he knew of. He stated this was more a membership or newsletter question.

Database Committee Report:

Robert Imhoff, Database Committee Chair, has submitted a written report in after the conclusion of the meeting (see Appendix H) and presented an oral report and fielded questions at the meeting.

Motion: Robert Imhoff moved with second to extend our testing of alternate CRM programs for an additional three months which will cost approximately $400.

Vote: The motion passed with no objection.

Robert Imhoff stated that the Committee will have a solid recommendation for a database solution by the December 2, 2017 Executive Committee Meeting.

Questions: Chuck Hamm asked if additional testers would be of benefit to the Database Committee and Robert Imhoff stated that testers at the County Level would be of great Benefit. Chuck Hamm volunteered to be a tester.

Mimi Robson asked if the redeployment of NEON with a clean start had been done yet. Robert Imhoff stated that with the improvements that NEON has been recently making it may not be necessary to deploy an additional account to do the testing as we can use our existing account.

Communications Director Report:

Jennifer Imhoff, Communications Director, submitted a written report in advance (see Appendix I) and presented an oral report and fielded questions at the meeting.

Questions: None

Social Media Report:

Jennifer Imhoff, Social Media Committee Chair, submitted a written report in advance (see Appendix J) and presented an oral report and fielded questions at the meeting.
Questions: Ted Brown asked what was being sent via the party’s Twitter account and Jennifer Imhoff stated that it was mainly the same information that is being posted on the Facebook page.

Chuck Hamm mentioned that from doing the Facebook page for the Oxnard Recall he has found that any original content, especially videos, gets a much better reaction than sharing posts from others. He offered that his wife, Ollie, would volunteer to do any required video editing.

Candidate Support Committee Report:

Mimi Robson, Candidate Support Committee Secretary, submitted a written report in advance (see Appendix K) and Ted Brown, Committee Chair, presented an oral report and fielded questions at the meeting.

Ted Brown reported that a mailing will be sent out to all current LPC members soliciting contributions as well as additional emails. He also reported that he is working on a contract with Baron Bruno for fundraising activities that Baron has proposed and is looking to have a commission of approximately 25% for all funds that Baron raises directly.

Questions: Boomer Shannon stated that the volunteers had been put under a tremendous deadline to get the website up for the Candidate Support Committee and once deployed really nothing happened. He asked that when volunteers are asked to do work like this that we think about the deadlines before placing them as they are providing free services.

Campaign 2018

Ted Brown reported that he has been speaking with many potential candidates for the 2018 Elections. Many send requests through the website and he calls each one back, although many don’t go further after finding out everything that is involved.

He’s actively looking for additional people to run for statewide office. Right now Tim Ferreira is running a very active campaign for Lieutenant Governor and we have two candidates for Governor but we still need to find candidates willing to run for offices such as Attorney General, Insurance Commissioner, etc. since there aren’t even any Republicans that have announced they are running.

Tim Ferreira spoke about his campaign and said he was focusing on fair elections as well as furthering the Libertarian presence in the state. Jonathan Jaech asked if Tim had gotten any party endorsements and he mentioned he had been endorsed by some of the Los Angeles County Regions as well as the Riverside County Affiliate.
Committee Reports (Continued)

2018 Convention Committee Report

Mimi Robson, 2018 Convention Committee Chair, submitted a written report in advance (see Appendix L) and presented an oral report and fielded questions at the meeting.

Questions: Robert Imhoff mentioned that the 2018 Convention has the landing page up on the website and we have already sold several convention packages.

Newsletter Report

Elizabeth Brierly, Editor of the Libertarian Activist which is the official newsletter for the State Party, presented an oral report and fielded questions.

- We have so much more going on now than we did when we first started this newsletter and it’s important that we have a more consistent product because the ones that have been produced so far have been so long and so full of content, even when we were doing less than we are doing now.
- She has been working with the Communications Director, Jennifer Imhoff, and the Treasurer, Steve Haug about mechanisms that the National Libertarian Party uses for their Newsletter that we can emulate.
  - More Frequent Newsletters, possibly monthly, which would make them less labor intensive as it would defray the work
  - Now that the calendar on the website is being maintained with up-to-date information it will be easier to report on events
- There is one more Newsletter remaining on the existing $3,000 agreement.
  - A new agreement will need to be negotiated for additional Newsletters

Questions: Ted Brown mentioned that there has been interest expressed for a printed newsletter to be mailed out to members. Elizabeth stated that she hadn’t looked into pricing in a while as the last print newsletter was done in the fall of 2015. She said that she would look into getting quotes for that. She also suggested preparing a relatively short newsletter that could be mailed with the membership letters.

Steve Haug suggested extending the agreement for the Newsletter but Boomer Shannon thought it would be best to allow Elizabeth Brierly time to prepare a new agreement, which Elizabeth agreed with.

Bylaws Committee Report

Kenneth Brent Olsen, Bylaws Committee Chair, submitted a written report after the conclusion of the meeting (see Appendix M) and presented an oral report and fielded questions at the meeting.
Mimi Robson, Bylaws Committee Secretary, added that the next meeting of the Committee will be held in Hansford, CA and be opened to all Central Committee Members of the Libertarian Party of California. It was tentatively agreed that the meeting would be held on October 21, 2017. It was also noted that anyone interested in presenting an amendment to the Bylaws Committee can send an email to bylaws@ca.lp.org.

Questions: None

National Credentials Committee Representative

Ted Brown reported that he had received notice from the National Libertarian Party that California would have a representative to the National Credentials Committee. This position would include conference call meetings as well as one meeting on-site at the National Convention in 2018.

Mimi Robson tentatively volunteered to take the position if the on-site meeting will work with the flight arrangements she had already made.

Vote: Mimi Robson was appointed the National Credentials Committee Representative with no objections.

Vote: Boomer Shannon was appointed the National Credentials Committee Alternate Representative with no objections.

Resolutions

Kenneth Brent Olsen moved with second to adopt the following resolution:

WHEREAS, the Libertarian Party of California supports the free market and therefore free trade among individuals;
WHEREAS, while free trade may include co-ops and resource pooling, it must always be voluntary;
WHEREAS, the Libertarian Party of California strongly supports the rights of individuals to own private property including land and housing;
WHEREAS, the Libertarian Party of California supports the rights of individuals to engage in contractual agreements of their own free will, including real estate rental contracts;
WHEREAS, ownership of private property, including land and housing, does not require continual and personal use to exist as justly owned property;
WHEREAS, these have been part of the principles of the Libertarian Party since its founding;
THEREFORE, BE IT RESOLVED, rent is not theft, and owners of land and housing have the right to retrieval of said property and other damages if voluntary contractual agreements are breached.

Discussion: Kenneth Brent Olsen spoke in favor of the motion stating that this or a similar Resolution has been adopted by the Colorado Libertarian Party, the Louisiana Libertarian Party and the Maricopa
County, Arizona, Libertarian Party. These Resolutions have been adopted in response to the Libertarian Socialist Caucus’, whose members include the Chair of the Indiana Libertarian Party and the Secretary of the Arizona Libertarian Party, and whose catchphrase is “Rent is Theft.”

Jonathan Jaech spoke in opposition to the motion stating that he didn’t feel the State Party should fall prey to “trollish” behavior. He also stated that it’s not always an absolute that rent is or isn’t theft; it can be theft if the property is unjustly held. He further stated that you have further issues like property tax; is property tax rent or a tax?

Chuck Hamm spoke in opposition to the motion stating that although he agrees with the wording of the resolution it downgrades our status to respond to, as Jonathan Jaech said, “trollish” behavior.

Vote: 8 in favor and 4 opposed; the motion passes with the required 2/3 vote.

Set Next Meeting

The next meeting was approved via an email motion on September 3, 2017 and will be held at the Long Beach Marriott, 4700 Airport Plaza Drive, Long Beach, CA 90815 on Saturday, December 2, 2017.

Adjournment

Robert Imhoff moved with second to adjourn with no objections.

The Executive Committee was adjourned at 4:59 p.m.

Minutes were approved by the Executive Committee via email motion on October 21, 2017

Respectfully Submitted

Honor M Robson
Secretary
California Libertarian Party
Northern Vice-Chair’s Report
For September 23, 2017 Executive Committee Meeting

1) County Activity

A) Actively Affiliated Counties: 12
   • Alameda
   • Contra Costa
   • El Dorado
   • Kings
   • Monterey
   • Nevada
   • Placer
   • Sacramento
   • San Francisco
   • San Mateo
   • Santa Clara
   • Yolo

B) Actively unaffiliated Counties: 9
   • Fresno (likely affiliating 12/4/2017) Contra Costa
   • San Joaquin (likely affiliating 9/22/2017)
     o Motion to Affiliate passed
   • Santa Cruz (likely affiliating 11/16/2017)
   • Solano
   • Stanislaus
   • Tulare
   • Merced
   • Plumas
   • Sonoma

C) Inactive Counties: 28
   • Alpine
   • Amador
   • Butte
   • Calaveras
   • Colusa
   • Del Norte
   • Glenn
   • Humboldt
   • Inyo
   • Lake
   • Lassen
Northern Vice-Chair’s Report
Executive Committee Meeting

- Madera
- Marin
- Mendocino
- Modoc
- Mono
- Napa
- San Benito
- Shasta
- Sierra
- Siskiyou
- Tehama
- Trinity
- Tuolumne
- Yuba

2) County Activity

- Registered Libertarians in Northern Region: 58,349
- Percent Libertarian Registered Voters Northern Region: 0.75%
- Members of the State Party in Northern Region: 411
- Central Committee Members in Northern Region: 363

3) Supplies: Northern Region supplies are in storage at the home of Robert Imhoff.

4) County Officer Summit: Northern Vice-Chair is in discussion with county affiliates in Northern region to have summit between all organized/organizing counties.

5) The Northern Vice-Chair plans to appoint two to three deputies to help organize counties near them in the Northern region.

6) The Northern Vice-Chair wants to evaluate use of available resources in order to better facilitate providing supplies/funds to county affiliates for use in activities. County parties are doing the work and building parties and need help from the State Party.

This report is hereby submitted September 15, 2017.

In Liberty,
Kenneth Brent Olsen, Psy.D.
Northern Vice-Chair
Libertarian Party of California
THANK YOU, for your attention and goodwill; for opening your hearts.

GOOD TO BE HERE.

As usual nothing is normal and a lot is going on in the Southland membership; I’ll let the Membership Committee report on the details.

Overview:

• So Cal membership down about 6% between June 30 and August 31; 8.5% if you exclude lifetime members.
• San Bernardino is down about 33%, 42% excl. lifetime members.
• Kern is down about 20%, only one lifetime member.
• Ventura is down about 5%, 7% excluding lifetime members.
• The rest are holding almost steady just over that 2-month period.

Highlights:

• Riverside Co Convention 9/16
  o Well attended, in (Calimesa) Pleasant
  o Outgoing Chair Jeff Hewitt officiating
  o New Chair Olivia, whole new slate of officers
  o Larry Sharpe! Nicholas Wildstar! Tim Ferreira!

• Candidates
  o Nicholas: Gov. Plugging along, gathering support.
  o Tim: Lt. Gov -- AFH for website, pay-site, 19 mi records
  o Andrew Aguero: 51st A.D.
  o Brandon Reiser: 48th A.D.
  o A.G.? Other State Races?

Developing World:

• Kern: Terry Kahn (Chair), Robert Foster (Vice-Chair, Jonathan Hall (Secretary)
• San Luis Obispo: Gail Lightfoot (Chair Pro Tem) ?
• Santa Barbara: Brandon Morse (Chair Pro Tem)
• Orange County: David Naranjo (Chair) Brian Kelly (Vice-Chair), George Reis (Secretary) Chris Africa (Treasurer). Natalie (Ambassador).
• San Bernardino: Boomer (Chair), Jason Wu (Treasurer), EJ (Secretary), Tony Tyler (Vice-Chair)
• Riverside: Just talked about
• Ventura: Chuck Hamm (Chair), Hannah Cohn (Vice-Chair), Susan Acquino (Treasurer), Steven Butts (Secretary)
• San Diego: Alicia Dearn (Chair), Susan Bigknife (Vice-Chair), Jim Dueweke (Treasurer), Pat Wright (Membership Committee Chair)
  o E-mail exchange reincorporating the SDLP
Southern Vice-Chair’s Report  
Executive Committee Meeting

- No evidence of fictitious entity yet. Something to keep eye on.
- S.D hasn’t wanted to dance with LPC for a long time. Can’t say I blame them, LPC has a reputation for stepping on toes.

- Los Angeles: Jose Castaneda (Chair), Tim Ferreira (Vice-Chair), Jonathan Jaeck (Treasurer), David Bowers (Secretary)
  - Convention June 17, Robson, McArdle, Reiser spoke.
  - All elected officers still serving, despite post-election Dover Petition and LPC JC Opinion late August.
  - All the same people are still in office including those Dovner sought to remove. Those were re-elected or re-appointed after the J.C. issued its opinion that purported to remove them from office.

- Politicon: July another shout-out to AFH
- Fiesta Hermosa, Pasadena, South Bay, Central
  - Thank you to Jay Jones for organizing tabling events.

I will say more about judicial process in Dovner v. LPLAC but before I do will take a few seconds to talk about trust and the purpose of our party.

FORGET ABOUT THE BYLAWS FOR A SECOND (AND RoR); those things are not rules for a cage match.

Why are we really here? I know why I’m here: To build a more just sustainable and prosperous nation ruled in liberty, without initiating force or fraud, by any available means. None of us can build that greater nation alone. We can only do it together and one thing is certain; it won’t be done by any group whose members are divided and don’t trust one another, who spend their time attacking each other. Trust is a funny thing; it’s good for getting just about anything else done. So if we want to fulfil the purpose of our party, we need to trust each other: To respect our differences; to respect one another.

I know about “grass is greener,” but when people feel (correctly or not) a higher level of ordinary good faith in the broader world than they feel among the officers and members of the LP, they begin to wonder if they’ve chosen the right activist group to commit to.

I WONDER HOW many others have felt that way this past summer, in the aftermath of Dover vs. LPLAC.

We have witnessed a lot of internal trauma, and felt it ourselves. Many of us have been part of it. It’s not been fun. I’ve been close to it. I could tell you about a lot of conflict, a lot of ugly things; many breaches of trust. I could complain ’till the rumor mill went viral. This is not the proper forum for all that detail. It’s an internal LPLAC matter, except for one cancer. There’s one breach of trust too big to ignore here. Dover vs. LPLAC was a sham. The same team was playing on both sides, insofar as the justice provided by the LPC is concerned. Many members felt the suit was an attack on certain officers who are friendly with AFH and Matthew Barnes (NH). AFH has helped a lot of campaigns and counties; has hosted lots of events; has many friends. Some people envy Matt for his role in that. There was an intent to hurt specific people behind Dovner’s petition. He
admitted that in writing in a communication the J.C. saw. He sought to remove officers of LPLAC from their elected offices.

But here’s the biggest problem: The process the LPC provided wasn’t fair! It was a circus, a travesty, a pretend trial. Our J.C. deprived those who were being attacked of the right to defend themselves. It shut out all their defenses; shut its ears to their evidence. Some of our officers conspired with CC members and with our J.C. to remove other members from office, while keeping their communications secret from those they were conspiring against. LPLAC’s Chair squelched voices of opposition, and quashed amici briefs by concerned members. I don’t know why: Whether others were behind it. It doesn’t matter. These are sufficient facts for grave concern - dismay even.

We the biggest, one of the first, most innovative LP affiliates in the world; we somehow managed to eff up due process worse than our political opponents, and sleepwalk into conspiring with aggressors.

Litigation not raised in self-defense is aggression, a fraud. Phony trials? Maybe the most pernicious fraud ever invented. We are once again our own worst adversaries.

It’s embarrassing. It’s demoralizing. Our reputation is damaged with the people who matter most, our own activists.

WHAT TO DO ABOUT IT.

Let’s try talking to one another openly with mutual respect, first before suing, before bashing each other with rules and suspicion. We need to change the culture of our officers so the LPC can’t be used this way again. Some of us are determined to do just that. It won’t be easy. There will be pain along the way. But our cause is just, and we will win in the end.

That’s my report, thanks.
Secretary’s Report
Appendix C

Secretary’s Report
For September 23, 2017 Executive Committee Meeting

The following is the status of LPC Minutes since last reported at the Executive Committee Meeting on June 11, 2017 in Monrovia:

- June 11, 2017 Executive Committee Minutes – Draft Minutes were distributed via email on June 18, 2017. After email discussion a motion was made by Honor Robson and seconded by Robert Imhoff to approve on June 20, 2017. Voting ended after 48 hours, with all Committee Members assumed to be present (per the Bylaws) on June 22, 2017 as follows:
  - Voting “aye”: Alex Appleby, David Bowers, Ted Brown, Steven Haug, Wendy Hewitt, Jennifer Imhoff, Robert Imhoff, Tyler Kuskie, Zachary Moore, Kenneth Brent Olsen and Honor Robson
  - Voting “nay”: none
  - Abstention: Jonathan Jaech, Boomer Shannon, Susan Marie Weber and Jason Wu

  With a final vote tally of 11 – 0 – 4 the motion passed with a 2/3 Majority

The following is the status of LPC email motions since last reported at the Executive Committee Meeting on June 11, 2017:

- Honor Robson moved and Steven Haug seconded a motion to retain our Sacramento Office, Located at 770 L Street #950, Sacramento, CA 95814, as our main mailing address, on July 10, 2017.
  - Jason Wu moved and Jonathan Jaech seconded a motion to amend the main motion as follows:
    Retain our Sacramento Office, Located at 770 L Street #950, Sacramento, CA 95814, as our main mailing address.
    - Voting “aye”: Alex Appleby, Jonathan Jaech, Boomer Shannon and Jason Wu
    - Voting “nay”: David Bowers, Steven Haug, Wendy Hewitt, Jennifer Imhoff, Robert Imhoff, Tyler Kuskie, Zachary Moore, Kenneth Brent Olsen, Honor Robson and Susan Marie Weber
    - Formal Abstention: Ted Brown

  With a final vote tally of 4 – 10 – 1 the motion to amend failed with a 2/3 Majority

- Voting on the main motion ended after 48 hours, with all Committee Members assumed to be present (per the Bylaws) on July 12, 2017 as follows:
  - Voting “aye”: Alex Appleby, David Bowers, Ted Brown, Steven Haug, Wendy Hewitt, Jennifer Imhoff, Robert Imhoff, Tyler Kuskie, Zachary Moore, Kenneth Brent Olsen, Honor Robson and Susan Marie Weber
  - Voting “nay”: Jonathan Jaech and Jason Wu
  - Abstention: Boomer Shannon
With a final vote tally of 12 – 2 – 1 the main motion passed with a 2/3 Majority

- Honor Robson moved and Jennifer Imhoff seconded a motion to approve the issuance of the $3,600 deposit payment to the Long Beach Marriott for the 2018 Convention, on July 18, 2017. Voting on the main motion ended after 48 hours, with all Committee Members assumed to be present (per the Bylaws) on July 20, 2017 as follows:
  - Voting “aye”: Alex Appleby, David Bowers, Ted Brown, Steven Haug, Wendy Hewitt, Jennifer Imhoff, Robert Imhoff, Tyler Kuskie, Kenneth Brent Olsen, Honor Robson and Susan Marie Weber
  - Voting “nay”: none
  - Abstention: Jonathan Jaech, Zachary Moore, Boomer Shannon and Jason Wu

With a final vote tally of 11 – 0 – 4 the motion passed with a 2/3 Majority

- Honor Robson moved and Robert Imhoff seconded a motion to hold the 4th Quarter Executive Committee Meeting at the Long Beach Marriott on December 2, 2017, on September 1, 2017. Voting on the main motion ended after 48 hours, with all Committee Members assumed to be present (per the Bylaws) on September 3, 2017 as follows:
  - Voting “nay”: none
  - Abstention: Boomer Shannon and Jason Wu

With a final vote tally of 13 – 0 – 2 the motion passed with a 2/3 Majority

The following is the status of LPC Membership since last reported at the Executive Committee Meeting on June 11, 2017 in Monrovia:

- The membership at of the end of the 2nd quarter (June 30, 2017) was 933 which was a 11.6% decrease from what I reported at the 2017 Convention. The membership at the end of August 2017 was 897 which is an additional drop of 3.9%. While much of this appears to be members that joined with no county affiliation prior to the 2016 National Convention it is still down overall. I hope that moving toward the 2018 Convention and Mid-Term elections we can all work on growing the party. This needs to be done if we ever want to have a chance of actually winning elections!

Membership database:

- Since the 2017 Convention I have continued my work in reconciling the state database with the County Affiliate records.
  - I have still not been able to verify the County Executive Committee members for Nevada County. I’ve sent several emails to Donn Coenen with no response.
I have now been in contact with the Kern County Chair, Teri Kahn. Elections were held on March 18, 2017 and the results were as follows:

- Teri Kahn, Chair
- Robert Foster, Vice-Chair
- Jonathan Hall, Secretary

San Diego County's membership is now up to date. The next step will be in determining what is owed for dues sharing. Unfortunately Jim Dueweke has had to take a break from our work as he is overwhelmed with tax clients until the middle of October.

- I have completed the Dues Sharing for all other counties and have given that information to Steve Haug, Treasurer. My understanding is that the checks have been produced however he is still awaiting addresses from some of the affiliates.

**Libertarian Party of California Judicial Committee:**

**Bylaw 14: Judicial Committee**

**Section 9**

With the consent of all parties, the Judicial Committee Chair may call for written arguments and mail ballot of the Judicial Committee, with a ruling to be provided to all parties and to the Executive Committee no later than thirty days following the date of the initial petition.

- A case was brought before the Libertarian Party of California Judicial Committee, Bruce Dovner vs. Libertarian Party of Los Angeles, on July 27, 2017. As directed in the LPC Bylaws, the case was heard and was decided by the committee on August 26, 2017 (within the 30 day time limit). The full ruling was issued on August 28, 2017, and was forwarded to the LPC State Secretary for distribution to all members of the Executive Committee as specified in the LPC Bylaws.

- The full ruling in this matter is attached, however the overview is as follows:
  - On August 26, 2017, the LPC Judicial Committee ruled that at the annual convention of the Libertarian Party of Los Angeles County held on June 17, 2017, a motion to suspend the Bylaws was out of order. The resultant suspension of the Bylaws was a violation of the Bylaws; the subsequent participation by nonmembers in any voting was a violation of the Bylaws; and the elections of each of three individuals to Regional Representative offices were out of order, those being Frank Chau (Region 67), Bill Lopez (Region 63), and Merritt Obdycke (Region 64), on the grounds of these individuals' ineligibility to hold the offices they sought.
  - Thus this LPC Judicial Committee finds in favor of petitioner Dovner and rules that these three elections are null and void.
Operating Procedures Manual:

Bylaw 29: Operating Procedures Manual

The Secretary shall maintain an addendum to the bylaws that contains operating procedures that are created by a vote of the Executive Committee or the Operations Committee.

The addendum shall be published and made available in the same way as the bylaws so that anyone who can access the bylaws can also access the addendum, including, publication of the page on the Party’s website that is readily available to any member, to be updated in the manual within 30 days.

• Gail Lightfoot has provided the most recent Operating Procedures Manual that she had which was from 2000. Since then I have been working, along with Jennifer Imhoff, to go through the minutes between then and now to update the manual.

• It appears that most of the Standing Resolutions in the 2000 Operating Procedures Manual are no longer relevant. I have attached this document for the review of the Executive Committee.

County Bylaws:

Bylaw 10: Officers

Section 5

The Secretary shall cause the most recently adopted Platform, Program, and Bylaws and Convention Rules, as well as the Bylaws of all county organizations to appear on the Party website not more than thirty days after adoption.

• Per the Bylaws, it is the Secretary's responsibility that the most current California Libertarian Party Bylaws as well as the Bylaws of each County Affiliate to be posted to the State website.

• I have contacted all County Officers and at this time have only received Bylaws from the following seven Affiliates:

  o Alameda County
  o Los Angeles County
  o Sacramento County
  o San Luis Obispo County
  o San Mateo County
  o Santa Clara County
  o Ventura County

• The Website has been updated with the Bylaws of the above seven County Affiliates.
Reports:

In much the same way that the National Libertarian Party runs its Executive Committee Meetings (as well as the way the California Libertarian Party has done in the past) I have been asking that Officer and Committee reports be submitted via our google group prior to each meeting. This is so the members of the Committee can review these reports and be ready with any questions during the meeting. In addition it makes the task of compiling the Meeting Minutes less and arduous and time consuming and therefore would be posted in a more efficient manner. Although I’ve not found a Standing Resolution that makes this requirement (as National has) it would be much appreciated if these reports are submitted in the future.

For today’s meeting the following reports were submitted in advance:

- Northern Vice-Chair; Kenneth Brent Olsen
- Treasurer; Steven Haug
- Secretary; Honor “Mimi” Robson
- Membership Committee; Mark Hinkle, Chair
- Database Committee; Robert Imhoff, Chair
- IT Committee, Robert Imhoff, Chair
- Communications Director; Jennifer Imhoff
- Social Media Committee; Jennifer Imhoff, Chair
- 2018 Convention Committee; Mimi Robson, Chair
- Bylaws Committee; Kenneth Brent Olsen, Chair

I want to thank those that got their reports submitted early and would ask that the remaining reports be submitted prior to the meetings in the future.

Respectfully Submitted,
Honor “Mimi” Robson
Secretary
Libertarian Party of California
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Note: Counties in **BOLD** are affiliated.
Dovner vs. Libertarian Party of Los Angeles County
Libertarian Party of California Judicial Committee

Petition filed: July 27, 2017
Ruling issued: August 26, 2017
Detailed analysis published: August 28, 2017

RULING

On August 26, 2017, the LPC Judicial Committee ruled that at the annual convention of the Libertarian Party of Los Angeles County held on June 17, 2017, a motion to suspend the Bylaws was out of order. The resultant suspension of the Bylaws was a violation of the Bylaws; the subsequent participation by nonmembers in any voting was a violation of the Bylaws; and the elections of each of three individuals to Regional Representative offices were out of order, those being Frank Chau (Region 67), Bill Lopez (Region 63), and Merritt Obdycke (Region 64), on the grounds of these individuals’ ineligibility to hold the offices they sought.

Thus this LPC Judicial Committee finds in favor of petitioner Dovner and rules that these three elections are null and void.

BACKGROUND

On July 27, 2017, Bruce Dovner, a member in good standing of the Libertarian Party of Los Angeles County (“LPLAC”), petitioned the Libertarian Party of California Judicial Committee over several alleged Bylaws violations during LPLAC’s annual convention, held June 17, 2017 (“the convention”).

Dovner’s requested remedy was for the election of three allegedly ineligible individuals as Regional Representatives to be ruled invalid, and for the Regions in question to proceed to hold valid elections at their next meeting(s) to replace the three individuals, or to elect them anew, if the individuals had by then rectified their eligibility status.

LPLAC being the respondent, Chair José Castañeda served as representative of LPLAC.

Dovner and Castañeda both agreed to conduct the case via written correspondence; thus, the Judicial Committee did not hold a hearing.

ANALYSIS

The parties’ written submissions tended to agree on the facts of the proceedings at the convention. Thus we relied on LPC Bylaws, LPLAC Bylaws, and Robert’s Rules of Order, Newly Revised (10th and 11th
editions for LPC and LPLAC, respectively) to determine the validity of the actions taken during the proceedings. Here we detail the facts and our rulings chronologically.

I. The making of a motion to suspend the rules

Facts:
A. On June 17, 2017, LPLAC, having reached a quorum (defined as no fewer than 15 LPLAC members in good standing), held its annual convention.
B. A motion was made by Matthew Barnes, as follows:

To suspend the rules to include any central committee member who reside in Los Angeles County to vote although they did not list their affiliation as being with Los Angeles County.

C. Said motion was seconded by Boomer Shannon.

Rulings:
The making of this motion was out of order because:
A. The person making a motion must be but was not a member of LPLAC; Matthew Barnes was a member of SBCLP, as confirmed by the LPC Secretary.
B. The person seconding a motion must be but was not a member of LPLAC; Boomer Shannon was a member of SBCLP, as confirmed by the LPC Secretary.

II. Content of the motion to suspend the rules

Facts:
A. The motion involved suspending the rules, that is, the Bylaws of LPLAC.
B. The rule being suspended was that only members are conferred voting privileges.

Rulings:
A. The very content of the motion was out of order, because according to Robert’s Rules of Order, Newly Revised (“RONR”), the Bylaws cannot be suspended.
B. Especially because the right to vote is a “fundamental principle of parliamentary law,” and because it is limited to members of the organization, the motion to suspend the rules to grant voting privileges to nonmembers was out of order.

III. Voting participation

Facts:
The motion to suspend the rules was voted on and passed by a two-thirds’ voice vote of those present, which included both members and nonmembers.\(^\text{10}\)

**Ruling:**
Subsequent participation by nonmembers in any voting was a violation of the Bylaws.\(^\text{11}\)

Further analysis or information:
An additional reason that the resultant passage of the motion made by nonmembers would have been out of order is that the voice vote may have included votes of the nonmembers who were present, these individuals being ineligible to vote. Neither a hand-count nor a roll-call of this vote having been recorded, we are unable to rule on this particular aspect of the situation.

None of our rulings about the validity of officer elections relies solely on the basis of nonmembers’ participation in the voting. Any officer elections besides the three questioned by the petitioner are outside the scope of the petition.

### IV. Election of Regional Representatives

**Facts:**
LPLAC is subdivided into eight affiliates (“Regions”), whose caucuses of members are entitled, at the convention, to elect one representative each to LPLAC.\(^\text{12}\) Among the elections held at the convention were those for Region 63 Rep, Region 64 Rep, and Region 67 Rep:

- **A.** William “Bill” Lopez, a member not of LPLAC but of SBCLP, was elected as Region 63 Rep by a voice vote;\(^\text{13}\)
- **B.** Merritt Obdycke, a resident of Washington state, was elected as Region 64 Rep by a voice vote;\(^\text{14}\) and
- **C.** Frank Chau, a member not of LPLAC but of SBCLP, ran in a contested election for Region 67 Rep, and was elected by a voice vote.\(^\text{15}\)

**Rulings:**

- **A.** The election of Bill Lopez was out of order, because although he was a resident of Temple City (a city whose LPLAC members would default to Region 63 affiliation unless they informed the LPLAC Secretary otherwise), he was affiliated with no Region of LPLAC but instead with SBCLP.\(^\text{16}\)

  (Incidentally, as of Aug. 17, the LPC Secretary’s records showed that Lopez has now changed his county affiliation from SBCLP to LPLAC.)

- **B.** The election of Merritt Obdycke (a resident of Washington state), is null and void, because:
  1. When he was an LPC member, he never chose to affiliate with LPLAC (or any other LPC county affiliate), and
2. Since his LPC membership had expired on April 30, 2017, he was not and could not have been a member in good standing with LPLAC or any of its Regional affiliates.

C. The election of Frank Chau is null and void, because:
   1. Although he was a resident of Pomona (a city whose LPLAC members would default to Region 67 affiliation unless they informed the LPLAC Secretary otherwise), Chau was affiliated not with a Region of the LPLAC but instead with SBCLP, and
   2. There is no method to exclude ballots from nonmembers who voted in what was a contested race.

Analysis specific to this ruling:

In the Lopez and Obdycke elections, which were uncontested, the fact that there were illegal votes would have no impact on the outcome of those races, so there would be no basis to overturn those elections based on the existence of illegal votes.

Those holding Regional Representative positions are considered officers in LPLAC, and they are to be drawn from the Region with which they affiliate,\(^ {17}\) and only those affiliating with that Region may participate in these elections, respectively.\(^ {18}\)

According to LPLAC Secretary Bowers,\(^ {19}\) a LPLAC member’s affiliation with a Region will be based on the location of their residence unless the member expressly affiliates with another Region, in which case the member would be expected to inform the LPLAC Secretary.

This modus operandi echoes that of members of LPC affiliating by default with their county of residence unless they choose to affiliate with another LPC county affiliate, in which case they must inform the LPC Secretary of their new affiliation.

Further analysis or information:

While LPLAC Bylaws are clear that a nonmember is prohibited from voting in a LPLAC election, they are not explicit in prohibiting a nonmember from running for or being elected to a LPLAC office. This would seem a mere semantic oversight, except that Robert’s Rules of Order—in effect a component of the LPLAC Bylaws—\(\textit{does}\) allow for nonmembers to be elected or appointed to an organization’s offices, \(\textit{e.g.}\), for treasurer when no member is both technically qualified and willing to serve.\(^ {20}\) However, in our case, this consideration doesn’t come into play, because each of the three individuals elected as Regional Reps was disqualified for other reasons. None was affiliated with the respective Regions of LPLAC that they sought to represent.

We consider that the initial error of allowing nonmembers to make motions, to second motions, and to vote in elections, was the root cause of several of the violations that followed. Had the first mistake (allowing nonmembers to make a motion) been prevented, the convention delegates would have been exposed to the impropriety thereof, and thus likely would have recognized the further impropriety of successive actions which also involved nonmembers’ presumption of standing, henceforth \(\textit{e.g.}\), nonmembers’ voting and nonmembers being elected to positions of power). Even if avoidance of
the initial error would have had no bearing on the resultant elections, we find that other factors render the elections invalid.

**RECOMMENDATIONS**

The petitioner requested that the vacancies for the three ineligible officeholders be filled by elections held in the respective Regions. While it may be wise to consider input from the Regions affected, only the LPLAC Executive Board is authorized to fill those vacancies with persons meeting the eligibility requirements. 21

Thus, we recommend that, to restore its Regions’ representation as so intended in its Bylaws, the LPLAC Executive Committee at its next opportunity and as it is so authorized, appoint to the three offices in question three eligible and willing members in good standing.

While the rights of membership as laid out in the Bylaws and RONR prohibit nonmembers from voting in a County Convention, nothing in those governing documents prevents voluntarism across county (or state) affiliate boundaries.

As LP members with certain rights under the Bylaws and RONR, and as Libertarian Party volunteers, this Judicial Committee heartily encourages and endorses activists, volunteers, contributors affiliated with one county party, when they are so moved, to extend themselves in support of the members of other county party affiliates.

It is our hope and recommendation that all LPC County Central Committee leaders ensure that interested volunteers are either directed toward appropriate support activities as nonmembers or invited to join as members.

We recommend that LPLAC consider adding to its Bylaws a provision that only LPLAC members are eligible to serve as officers. We believe this provision would not preclude officers from enlisting nonmembers as assistants in effecting their duties, e.g., the duly elected Treasurer could engage a volunteer or paid bookkeeper from either within or outside the membership.

**ADDITIONAL SUPPORTING ANALYSIS AND CONSIDERATIONS**

**Accepting the petition**

As a preliminary matter, we considered whether this matter was within our purview.

We considered whether LPLAC’s Executive Committee could resolve the question, but determined it could not, because:

1. The individuals serving would be deciding on the fate of their own elections, and even in the absence of this conundrum,

2. RONR does not allow for a board to decide election disputes. 22
We considered whether this matter could be resolved internally by LPLAC’s own Judicial Committee, but rejected that possibility, for three reasons:

1. At the convention, LPLAC did not elect a judicial committee, and unlike Bylaws provisions for other offices, there is no provision in LPLAC to allow the previous judicial committee to serve until their replacements have been chosen.

2. Had LPLAC elected a judicial committee, its members would have been subject to the same underlying complaint of their own election having been out of order.

3. Even if the Bylaws had allowed for the previously elected judicial committee to serve until their replacements had been elected, LPLAC’s Bylaws limit its powers to reviewing actions of the Executive Board and officers, not decisions of the convention.

The only recourse left is found in the LPC Bylaws provision that “[a]ny member of that County Central Committee may challenge the legality of an election by bringing the issue before the Judicial Committee.”

**Membership and member rights**

Libertarians advocate for the right of individuals to freedom of association. The LPC stands against government infringement of that right, as evidenced, for example, by our role as co-plaintiff in two cases involving open or blanket primary elections in California state partisan politics: *Field v. Bowen* (challenging Proposition 14, the Top Two Primaries Act, 2010), whose plaintiffs included LPC member Richard Winger, and *California Democratic Party v. Jones* (challenging Proposition 198, the Open Primary Act, 1996), whose plaintiffs included former LPC Chair Gail Lightfoot.

While the matter before this Judicial Committee involves not competing party organizations but affiliated organizations, nonetheless one of the most basic questions in any organization is: Who is a member and what rights belong to him or her based on that status? For LP County affiliates, that question is answered by RONR: “A member of an assembly...is a person entitled to full participation in its proceedings, that is,...the right to *attend meetings*, to *make motions*, to *speak in debate*, and to *vote.*”

LPLAC’s Bylaws recognize that all members of LPC who reside in Los Angeles County, or who choose to affiliate with the LP of Los Angeles County, are members of LPLAC.

In the case at hand, members of LPC who have affiliated with the SBCLP (and in some cases who also resided in Los Angeles County) wanted to vote during the LPLAC Convention.

The right to vote is reserved for members of the organization. In the absence of any other rule, it would appear that state party members who live in Los Angeles County would already be members and state party members residing outside the county ought to also be able to choose to affiliate with LPLAC.

County Central Committees have latitude in the conduct of their affairs, but LPC Bylaws afford absolutely no leeway concerning who shall be a member of the organization:

> State Central Committee membership shall be the only requirement for County Central Committee membership. A Party member may be a member of only one County Central
Committee, which does not have to be the Committee of the county of the member’s residence. A
County Central Committee membership confers voting privileges for that member in that
county.  

The first sentence prohibits the LPLAC from imposing any requirement for membership beyond being a
member of LPC. The third sentence makes clear that the LPLAC cannot prohibit a member from voting,
and nowhere else do we see that voting privileges are or can be conferred in another way.

What some have questioned is the meaning of that section’s second sentence: “A Party member may be a
member of only one County Central Committee, which does not have to be the Committee of the county
of the member’s residence.” Some have asserted this means that the county party “may” limit a member
from affiliating with more than one county, should it choose to do so. We find that assertion to be without
merit. This is a choice made by and reserved for the member, not the county party. In other words, a
member may choose to affiliate with one county or none—the latter of which most often occurs with
Party members who reside outside of California.

How does a County Central Committee become aware of which LPC members are affiliated with that
County?

Because one must first become a State Central Committee member in order to become a County Central
Committee member, it is the Secretary of the State Central Committee who is normally the keeper of
those records. “The duties of the secretary are…3) To keep the organization’s official membership roll
(unless another officer or staff member has this duty)….  

It is not sufficient for a State Central Committee member to declare one day to X County Central
Committee that he is changing his affiliation and would like to vote, and then declare the following day to
Y County Central Committee that he is once again changing his affiliation to vote in another county.
Instead, that member must notify the Secretary of the State Central Committee in a form acceptable to the
Secretary (or her designee) to update her records concerning county party affiliation, and that change
becomes binding on the County Central Committee the next time it is provided the membership lists.

The members eligible to vote during the LPLAC Convention were those on the county membership roll
most recently provided by Party Secretary Robson to County Secretary Bowers, in accordance with LPC
Bylaws.  

Balloting requirement and voice voting

LPLAC Bylaws require that officers be elected by ballot.  

The vote to suspend the rules to dispense with ballots on officer elections where there was only one
nominee, was out of order.  

It would be too late now to raise a point of order on the suspension of the rules concerning the
requirement for a ballot, but there are certain consequences that flow from this decision. Had there been
ballots, it might have been possible to exclude the invalid votes of nonmembers who cast votes. In cases
where that might affect the outcome, the entire ballot vote would have been rendered invalid.
According to RONR, “If one or more ballots are identifiable as cast by persons not entitled to vote, these ballots are excluded in determining the number of votes cast for purposes of computing the majority. If there is evidence that any unidentifiable ballots were cast by persons not entitled to vote, and if there is any possibility that such ballots might affect the result, the entire ballot vote is null and void, and a new ballot vote must be taken.”

CONFIRMATION

Confirming the ruling and joining in the opinion of this Libertarian Party of California Judicial Committee in the matter of Dovner v. the Libertarian Party of Los Angeles County:

Barbara Engelhardt, Chair
Elizabeth C. Brierly, Judicial Committee Member
John Inks, Judicial Committee Member
Lawrence Samuels, Judicial Committee Member

Abstaining:

Aaron Starr, Judicial Committee Member

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1 LPLAC By-laws (as amended in 2013): ARTICLE VI: Meetings; Section 3: Quorum: “Fifteen members of the Party shall constitute a quorum.”

2 Minutes of LPLAC 2017 Convention, Draft 4 (furnished by Secretary David Bowers): “A motion was made by Matthew Barnes and seconded by Boomer Shannon... [Neither the motion maker nor the person to second motion were affiliated with Los Angeles County at the time].”

3 Robert’s Rules of Order, Newly Revised; Chapter 1, Section 1, p. 3, lines 1–5: “A member of an assembly...is a person entitled to full participation in its proceedings, that is,...the right to attend meetings, to make motions, to speak in debate, and to vote.”

4 Minutes of LPLAC 2017 Convention, Draft 4 (furnished by Secretary David Bowers): “A motion was made by Matthew Barnes.... [Neither the motion maker nor the person to second motion were affiliated with Los Angeles County at the time].”

5 Robert’s Rules of Order, Newly Revised, 11th edition; Chapter 1, Section 1, p. 3, lines 1–5: “A member of an assembly...is a person entitled to full participation in its proceedings, that is,...the right to attend meetings, to make motions, to speak in debate, and to vote.”

6 Minutes of LPLAC 2017 Convention, Draft 4 (furnished by Secretary David Bowers): “A motion was...seconded by Boomer Shannon.... [Neither the motion maker nor the person to second motion were affiliated with Los Angeles County at the time].”

7 Minutes of LPLAC 2017 Convention, Draft 4 (furnished by Secretary David Bowers): “A motion was made...to suspend the rules to include any central committee member who reside in Los Angeles County to vote although they did not list their affiliation as with Los Angeles County...”

8 Robert’s Rules of Order, Newly Revised, 11th edition, p. 263, lines 1–7: “Rules contained in the bylaws...cannot be suspended—no matter how large the vote in favor of doing so or how inconvenient the rule in question may be—
unless the particular rule specifically provides for its own suspension, or unless the rule properly is in the nature of a rule of order."

9 Ibid; p. 263, lines 15-24: “Rules which embody fundamental principles of parliamentary law...cannot be suspended, even by a unanimous vote. Thus, since it is a fundamental principle of parliamentary law that the right to vote is limited to the members of an organization..., the rules cannot be suspended so as to give the right to vote to a nonmember....”

10 Minutes of LPLAC 2017 Convention, Draft 4; furnished by Secretary David Bowers: “...The motion passed by two-thirds voice vote....”

11 LPC Bylaw 9: County Organizations; Section 2. “...A County Central Committee membership confers voting privileges for that member in that county.”

12 LPLAC By-laws (as amended in 2013); Article IV, Regions, Section 2: “The Membership of a Region shall be all Members of the Libertarian Party of Los Angeles County who reside in, or who choose to affiliate with the Region.”

13 Minutes of LPLAC 2017 Convention, Draft 4; furnished by Secretary David Bowers: “All elections for Officers were held as voice votes.”

14 Ibid.

15 Ibid.

16 LPLAC By-laws (as amended in 2013), Article IV: Regions, Section 2: “The Membership of a Region shall be all Members of the Libertarian Party of Los Angeles County who reside in, or who choose to affiliate with the Region.”

17 Ibid., Article V: Officers; Section 1, Officers and Duties. “The officers of the Party shall be...Regional Representatives from each Region.”

18 Ibid., Article VI: Meetings; Section 1: Annual Meetings. “The annual meeting shall be held in June for the purpose of electing...one Regional Representative for each Region by caucus....”

19 E-mail correspondence from David Bowers, LPLAC Secretary, dated Aug. 24, 2017.

20 Robert’s Rules of Order, Newly Revised, 11th edition: p. 447, line 16+: "In most societies it is usual to elect the officers from among the members; but...unless the bylaws provide otherwise, it is possible for an organization to choose its officers from outside its membership. In many legislative bodies the presiding officer is not a member of the body. A large society with complex financial affairs may wish to employ a professional as treasurer.

“An office carries with it only the rights necessary for executing the duties of the office, and it does not deprive a member of the society of his rights as a member. If a person holds an office in a society of which he is not a member and the bylaws make that officer an ex-officio member of the board, the nonmember is thereby a full-fledged board member with all the accompanying rights; but this does not make him a member of the society.”

21 LPLAC By-laws (as amended in 2013); Article 5, Officers: Section 3, Interim Removal and Appointment of Officers: “...In the case of an interim vacancy of county office, the Executive Board shall have the power to appoint a member to that office upon a majority vote at a regular Executive Board meeting.”

22 Robert’s Rules of Order, Newly Revised, 11th edition; p. 446, lines 4–17: “Because the voting body itself is the ultimate judge of election disputes, only that body has the authority to resolve them in the absence of a bylaw... or special rule of order that specifically grants another body that authority. Thus, for example, when an election has been conducted at a membership meeting or in a convention of delegates, an executive board, even one that is given full power and authority over the society’s affairs between meetings of the body that conducted the election, may not entertain a point of order challenging, or direct a recount concerning, the announced election result. While an
election dispute is immediately pending before the voting body, however, it may vote to refer the dispute to a committee or board to which it delegates power to resolve the dispute."

23 LPLAC By-laws; Article V, Officers; Section 2: Elections, Term of Office. “The officers shall be elected by ballot to serve for one year or until their successors are elected....”

24 LPC Bylaws: Bylaw 9, Section 6.

25 Robert’s Rules of Order, Newly Revised; Chapter 1, Section 1, p. 3, lines 1–5.

26 LPLAC By-laws, Article III: Members: “The membership of the Party shall be all members of the Libertarian Party of California who reside in Los Angeles County, or who choose to affiliate with Los Angeles County.”

27 LPC Bylaw 9: County Organizations; Section 3: “County Central Committees shall conduct their business in any manner they choose consistent with these Bylaws and the national Bylaws.”

28 LPC Bylaw 9: County Organizations; Section 2.


30 LPC Bylaw 6: Membership Lists; Section 1: “The Executive Committee shall provide one copy of a County Central Committee’s membership list monthly to that county organization’s Secretary or designated officer ... within ten days of a request....”

31 LPLAC By-laws; Article V, Officers; Section 2: Elections, Term of Office. "The officers shall be elected by ballot to serve for one year or until their successors are elected, and their term of office shall begin at the close of the annual meeting at which they are elected....”

32 Robert’s Rules of Order, Newly Revised; 11th ed., p. 263, lines 7–11: “A rule in the bylaws requiring that a vote—such as, for example, on the election of officers—be taken by (secret) ballot cannot be suspended, however, unless the bylaws so provide (see also Voting by Ballot, pp 412-13).”

33 Ibid., p. 416, lines 27–33.
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Standing Resolutions shall be limited to matters of policy, they shall define the operating procedures of the Executive Committee, shall not be abridged without the advice and consent of the Executive Committee; (89)

Advisory Resolutions:
Advisory Resolutions shall be those that are advisory in nature, not binding on the Executive Committee (rather to advise committees) and may be amended by the working committees with the advice and consent of the Executive Committee (89)

Items Pertaining to the LPC in General

LP Statement of Principles:
The Libertarian Party of California endorses the Statement of Principles and Platform of the National Libertarian Party. (2-8340-2)

LPC Vision
The vision of the LPC shall be: To elect to a majority of partisan offices, who will implement our platform. (Aug 3, 1996)

Karl Bray Award:
We sanction the Karl Bray Memorial Award. (8-79-11.8)

Election Code/Peace & Freedom /gender references:
"Pursuant to existing State of California election code requirements the Libertarian Party of California accepts the Peace and Freedom Party's plan with The exception of any reference to rules of gender and/or sexual quotas." (6-95 from 8-79 and 11-79 resolutions)

Bulk Mail Permit:
Transfer or use by caucus.
No Region shall, on behalf of any caucus, use or transfer its right to the LPC bulk mailing permit. (8-79-13.8)

Caucuses:
The LPC policy on Caucuses within the Party shall be:
1) For recognition as a caucus a group must provide to the Executive Committee, each year, a list of at least ten members who are members of the LPC, and a statement of purpose that is consistent with the Libertarian Party Statement of Principles.
2) Each Caucus with its address and telephone number, shall be listed at least twice a year in the state Party newsletter.
3) State convention organizers shall cooperate with caucuses to obtain caucus meeting rooms, to be paid for by the caucuses.
4) The state LP mailing permit shall be made available to caucuses for mailings directed primarily at libertarians with all mailing expenses to be paid for by the caucuses.
5) All caucus publications (e.g., pamphlets and newsletters shall include the following disclaimer: "The views expressed in this publication do not necessarily reflect the official views of the Libertarian Party of California." (11-79-21.11)

Private Property:
Anyone acting on behalf of the LPC will leave privately owned property at the request of the owner or owner's agent. (5-79-5-5)

Privacy / Party Records:
The Libertarian Party respects the privacy of its members, therefore the Executive Committee instructs its officers to withhold access to Libertarian Party records except under court order as adjudicated. (1-89-05.1)

Bylaw 3, Section 4.
"Delegates to the Party's state convention shall have been central committee members at least 90 days prior to the convention." is interpreted to mean "any 90 days" not exclusively those immediately prior to the convention. (2-20-2000)"
Pertaining to the Executive Committee

Indemnity / Officers / Executive Committee:

The LPC and the Executive Committee indemnifies officers and Executive Committee members past and present from any and all liabilities imposed by any governmental agency incurred in the reasonable exercise of their official duties. (3-89-05.3)

Open Meetings:

All Committees which exist at the pleasure of the Executive Committee, shall establish, maintain, and exercise an open door policy inclusive to members of the Executive Committee of the LPC.

Further, no such Committee shall be exempt from this policy without prior approval of two-thirds of the entire Executive Committee. (5-84-76.5)

Debate:

A majority vote will carry a vote to extend time. (1-89-08.1)

Donor List:

Limits on use:

The LPC donor list shall be kept confidential to the state organization, even to candidates, except LPC candidates for partisan office who are members of the state central committee. (2-94-4.2)

Officers of the Executive Committee and their Responsibilities:

Chair:

Endorsement:

The Chair shall have the responsibility of contacting organizations either opposing or backing statewide propositions, informing them of our support. (1-94-11.1)

Treasurer:

Financial statement:

Henceforth, as a matter of policy, the Treasurer shall distribute a statement of financial condition and sources and uses of funds to members of the Executive Committee, prior to or at each meeting of that body. (1 1-82-55. 11)

Secretary:

Agenda Item on Resolutions:

There shall be a permanent agenda item for the evaluation of Standing Resolutions at each Executive Committee meeting. (11-89-11.1)

Maintaining and Distributing Resolutions:

1) The Secretary is instructed to research the records of the LPC and Prepare a list containing the complete text of all policy statements, resolutions and committee appointments made by the Executive Committee that are currently relevant and in effect. The date of each item shall be included.

2) It shall be considered part of the Secretary's job to maintain the Compiled resolutions report and keep it up to date.

3) The Secretary shall provide copies of the report and of the minutes of the previous Executive Committee meeting for distribution to all new members of the Executive Committee at the first meeting held each year following Convention.

4) This motion shall be included in the report. (11-79)

Committees of the Executive Committee:

Standing Committees

Operations Committee
Audit Committee
Budget committee
Libertarian Party of California
Standing and Advisory Resolutions

Membership Committee
Style Committee

ad hoc Committees
  Reality Growth Plan committee
  Candidate Recruitment
  Fundraising Chair

Duties/Responsibilities/Formation of the Standing Committees shall include:

Operations Committee:

Audit Committee:
The Executive Committee shall appoint an Audit Committee at the November/fourth quarter Executive Committee meeting.
The Audit Committee shall serve at the pleasure of the Executive Committee.
The Audit Committee shall obtain, no later than the 20th of January of the following year, the financial records of the LPC for the fiscal year ending December 31. (revised 02/15/99)
A written report shall be prepared as to the Audit Committee’s findings, to be submitted to the LPC Secretary no later than two days prior to the commencement of the convention, and included in the year-end report. (revised 02/15/99)
Additional audits shall be performed upon request by the Executive Committee or the Operations Committee.
The Audit Committee shall have access to all financial records as required to perform the required audits. (1-94-4.1)

Audit Committee Responsibilities include:
1. Review the receipts and expenditures for authorization and proper coding according to the LPC budget,
2. Verify the existence and valuation of the assets and liabilities of the LPC,
3. Review and evaluate the system of internal control and make recommendations as needed.
4. Review the reports generated and provide an opinion as to their accuracy and adequacy.
(1-94-4.1)

Budget / Budget Committee:
1. The operations of the LPC shall be governed by a budget adopted by the Budget Comm.
2. The Budget Committee shall consist of the Treasurer and four members elected by the Executive Committee at the post convention Executive Committee meeting. It will consider and construct a budget of income and expenditures for a period of February 1 through January 31 and distribute the budget to the new Executive Committee within 30 days.
3. The Executive Committee may amend the budget by deletion at any time with a majority vote. Any other changes by the Executive Committee will require a 2/3 vote.
4. The outgoing Treasurer will provide a temporary budget at the convention Executive Committee meeting. (8-82-50.8)

Membership Committee:
The LPC Executive Committee shall appoint a Membership Committee to manage the LPC’s programs to promote membership. (95)
1. Develop and implement programs and materials for membership recruitment and upgrade (i.e., prospecting for new members, increasing dues contributions from existing members, getting national-only members to join as state members, and getting state-only members to join as national members), including membership promotion literature, membership application forms, direct mail letters, advertisements, and in-person contact such as fair booths. (95)
2. Develop and implement programs and material for membership retention, including new member packets, renewal letters, renewal forms, and membership premiums. (95)
3. Encourage membership recruitment by LPC regions. (95)
4. Track, share information and analyze membership progress and the results of membership programs. (95)
5. Review policies concerning membership qualifications and dues and report recommendations for improvements to the Executive Committee and/or Bylaws Committee for consideration. (95)
6. Work with other committees (e.g., Inquiry Response, Fundraising) and the newsletter editor to coordinate activities which involve solicitation of new memberships or dues. (95)

**Style Committee / Platform:**
The Chair shall appoint a Style Committee to proofread the changes in the Platform. (2-82-44.2)

**ad hoc Committees**

**Reality Growth Plan Committee:**

**Candidate Recruitment:**
The LPC shall actively recruit candidates for all partisan statewide offices. (5-93-11.5)

**Fundraising Chair:**

**Donor List use:**

**Consulting Fund Raising Chair:**
The fund raising chair shall be consulted prior to the release of the donor list. (3-94-4.3)

**Fund Raising / Postal Regulations:**

All fund raising offers mailed out under the LPC bulk nonprofit permit shall be reviewed by the LPC Chair or his/her designated representative to ensure compliance with all known postal regulations. The LPC shall provide the Fund Raising Chair with a copy of the current Postal regulations. Furthermore, it shall be the responsibility of the Fund Raising Chair to adhere to those rules. The LPC shall not solicit funds for any other organizations via the use of its bulk nonprofit postal permit.

All funds solicited by the LPC shall be made payable only to the LPC. All funds solicited by the LPC, shall use the main LPC address as the place to send those funds.

All funds solicited by the LPC, shall be accounted for by its bookkeeping service or contractor. (2-94-7.2)

**Conventions:**

**Convention: Speakers / Conflict:**

This body instructs the Executive Committee to place a constraint on all subsequent convention managers not to schedule speakers, seminars or workshops at times that conflict with State Central Committee business. (conv-90-conv.1)

**Convention: Contracts:**

Starting with 1995 convention, all convention contracts will include a requirement for a written convention report, to be submitted within 90 days of the close of the convention. (1-93-06.1)

**Convention: Audit / Profits:**

When a convention contract includes remuneration as a percentage of the profit, the party reserves the right to audit the books of the convention to verify those profits. (2-93-06.2)

**Contracts:**

**Treasurer**
The treasurer is to receive a copy of all contracts. (3,93-06.3)

The Convention Oversight Committee Chair is to receive a copy of the convention contract. (4-93-06.4)

**Approval/evaluation/termination**

All contracts for services will be negotiated with the approval of the Chair and the Officer(s) who is (are) responsible for the specific services proved and shall contain, in addition to other relevant provisions, criteria for evaluation and provisions for termination. (2-84-72-2)

The Executive Committee delegates to the Operations Committee the authority to approve contractual obligations provided that they do not exceed 60 days, $10,000, or the budgeted amount for that category of activity. (98-04)

**Reimbursement**

All fees and expenses submitted by contractors for reimbursement must be receipt or document supported, whichever is appropriate. (2-84-72.2)
Budget allowances
Monthly budget allowances are to be construed as limiting the average monthly expense in a year, not as limiting the expenses in a month with a particularly heavy workload. (2-84-72.2)

Contract Renewal
Contracts shall be for no longer than one year; negotiation of new contracts or renewal of existing contracts will be explored annually. (2-84-72.2)

Debt to party:
The LPC shall withhold further monies from the hands of any person owing funds to the LPC. (1 -90-11.1)

Contractors:
Conflict of Interest:
Any contractor who is a member of the Executive Committee may not vote on any appropriation affecting that contractor. (2-84-72.2)

Database:
All those receiving a copy of the LPMaster database should agree to:
A. sign a contract citing the specific use granted to the person or organization by the LPC;
B. encrypt the LPMaster database when not in use to provide adequate security so that our LPMaster database is not distributed to anyone else, especially to any government agencies;
C. use the LPMaster database for a specified time;
D. to return the original media (diskette, tape, etc.) to the LPC;
E. remove all copies of the LPMaster database or any other databases created from it, from all computers used to process the data, via the use of a utility program that will ensure that the data cannot be un-erased from the computer. Symantec's Norton Utilities 'wipedisk' is one such program;
F. not transmit the LPMaster database via modem, LAN (Local Area Network), or the Internet, nor place it on any computer bulletin boards system (BBS).

The LPC shall remove membership records from copies of the LPMaster database for members who have specifically requested that their names not be sold or otherwise given to any outside organization or person. (1 -94-7. 1)

Newsletter:
Actively promote email subscriptions to the LPC Newsletter within each newsletter and send out to email subscribers a message alerting them to the publication of new issues with a link to the LPC Web Site. Delete regular mail subscriptions of those who subscribe online. (11-99)

Membership/Data/Lists/Dues/Forms:
Membership Data Exchange
The policy on handling of the membership database was amended to allow certain forms of transmission provided the information is encrypted. (4-2-95)

Lapsed Members:
Lapsed members shall be retained on database. (3-89-08.3)

Dues/Membership Form:
The membership form shall offer choice of dues amount to members. (5-89-05.5)
LPC central committee minimum annual dues to shall be $25;
There shall be a category of "sustaining membership" of $50; effective January 1, 1991; (3-90-11.3)

Dues/Inactive Counties:
The county portion of dues from members in counties with less than 10 members shall be placed in a separate fund and used by the Vice Chairs for expenses used in organizing those inactive counties. (1-89-02.1)
An inactive region is entitled, upon becoming an active region, to any dues collected for that region within the prior one year period.
Inactive region funds not claimed after one year shall be placed in the appropriate Vice Chair fund. (2-94-11.2)
Dues revenue allocated to regions shall be paid to active regions on a monthly basis. (97-03)
Libertarian Party of California
Standing and Advisory Resolutions

Checks which have not cleared the bank within six months will be considered void and the money returned to the general fund. (97-03)

An inactive region, upon becoming active, shall be given a lump sum equal to its current monthly dues allocation multiplied by the number of months it has been inactive, not to exceed 12 months. (97-03)

Dues / Split:

Regarding to membership forms and payments, all money received which is called "dues" shall be split 60% to the region and 40% to the LPC, and all contributions not so called shall go to the organization which originated the solicitation or to any project designated by the sender. (8-89 second page-08.2)

Timely Payment of Dues to Regions:

In any case where the Treasurer of the LPC finds the LPC cannot remit to the regions the full amount of dues payable to the regions within two weeks of receipt of that month's dues from LNC, the LPC officers shall immediately advise the ExCom. (11-99) iii

Payment of the UMP regional funds cannot be delayed without a vote by the ExCom. (11-99) iv

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i Standing and Advisory Resolutions reformat ted by LPC Secretary, Sandi Webb, March 16, 2000
ii See 2000 Convention Minutes, page 25
iii See Executive Committee Minutes, Nov. 21, 1999, page 3
iv See Executive Committee Minutes, Nov. 21, 1999, page 3
Treasurer’s Report
Appendix D

Treasurer’s Report
For September 23, 2017 Executive Committee Meeting

Changes made to QuickBooks:

1. Detail is now entered for all income transactions. The name and member number is recorded along with the transaction ID from authorize.net. When a deposit from authorize.net contains transactions from multiple members, the batch ID is added to the memo field. Detail entries are created for each transaction. When a transaction has more than one type of income, the transaction is split into the various accounts. This happens most often when a member includes a donation with the membership amount.

2. Income and expenses for electronic checks was not being reported correctly. The fee for processing the checks is sometimes withheld from the amount deposited into our checking account. Now when this happens the detail of each check is entered and the amount of the deposit is adjusted to the full amount of the checks. A journal entry is created to record the amount of the processing fee. This enables accurate reporting of income and expenses related to processing income transactions.

3. Rules have been created for all recurring expenses so that the amounts are assigned to the correct account, class and vendor.

FPPC reporting:

1. There is a requirement that we file at least 2 FPPC reports, the 410 and the 460 report. The 410 report must be filed by January 31 each year along with a $50 filing fee. This form has contact information, identifies the treasurer, principal officers and bank account information. The 460 report must be filed twice a year. The first half report is due by July 31. The second half report is due by January 31. The report is used to disclose sources of income, expenses and ending cash balance. When $100 or more is received from an individual year to date, the individual must be reported on form 460 including their mailing address, occupation and employer. The detail must also be reported for expenses of $100.00 or more.

2. The reports that were due in January this year were never filed. The 410 report was filed along with a $150 late fee. Getting the second half 2016 460 report filed was a lot of work. A service directfile.com was being used for 460 reporting. This service required reporting all financial transactions and cost $175 per month. The service was canceled. The detail for the transactions for last six months of 2016 was added to QuickBooks. It was necessary to go back to May 2015 as a starting point when the books were in balance with the bank. From that point it was necessary to review all the transactions going forward to get current amounts to match the bank. A FPPC Excel spreadsheet with a macro was created to determine what needs to be reported for a given period. In QuickBooks a member income/expense report is run for a reporting period. The report is then exported in an Excel format.
The income rows are then copied to the FPPC spreadsheet. When there is a prior reporting period for the year, another report is run for that period and those income rows are added to the FPPC spreadsheet. Once the macro is run, the report sheet contains a list of all members whose detail needs to be reported. This includes amounts for the current period and year to date. A total of the amounts that don’t require detail reporting is included. A vendor expense report for the period is required for the 460 expense reporting. The income and expense information is copied to an online 460 report. Once the report is completed, it’s submitted online. A paper copy has to be printed and signed by the treasurer then mailed to the FPPC. When the 460 is filed late, the late fee is $10 per day until the report is filed. When the second half 2016 report was submitted online, the accumulated late fees were over $1,900. The paper copy was mail with a form PRD-1 requesting to have the late fees waived. The 460 had not yet been accepted and there has been no response to the request for the fee waiver.

3. The first half 460 report for 2017 was filed on time. Future FPPC reports will be filed on time.

Dues Sharing:

1. Starting July 1 to track dues sharing, a vendor credit is created for half the amount of each member renewal for the county party affiliation. The amount of dues owed to counties will now appear on the balance sheet report as current liability County Allocations Payable. A custom report has been created to show the amounts due each county and when distributions are made.
2. A long term liability account has been created to track funds from inactive counties. This is where funds from Fresno are recorded.
3. A new income account was created to record dues sharing income from counties. Prior dues sharing income was recorded as a liability. Distributions were charged to the dues sharing liability account without having a liability created. That caused the creation of a negative liability. Corrections were entered to zero out the prior balance of the liability account.
4. Wells Fargo does not permit a direct transfer from the checking account. They do support bill pay as a free service for distributions. There needs to be some mechanism put in place so that we have the current mailing address of counties and a person to contact. The next distribution will be done in January that will cover the second half of 2017. Given the small amounts future distributions should be done in January covering the prior year period.

Financial Oversight

1. Only the current Treasurer and past Treasurers had access to QuickBooks. Master administrator access was transferred from Brian Darby to the current Treasurer. This should always be done when there is a change of Treasurer. The Chair now has administrator access. The Secretary now has read/write access. Access to prior Treasurers has been removed.
2. From August 17, 2016 through May 3, 2017 the previous Treasurer had his home Comcast Cable bill and a Fry’s Electronics purchase charged to the
party. The Comcast Cable bills had been entered on the books as Office Rent. The total for these purchases was $855.14. I recommend that we hire a CPA to audit the books for the period when the prior Treasurer had access to the bank account.

3. A review process should be put in place to verify that FPPC reports are being filed on time and that all spending is authorized. The Treasurer should provide evidence to the Secretary that the 410 and 460 forms have been filed.

4. A list of authorized payments needs to be created and maintained. This should include vendor name and address for all amounts over $100, date authorized, maximum amount or recurring amount. This information needs to be entered on the budget to track spending. The list should also be maintained by someone other than the Treasurer. The list needs to be available for a spending review process. Bank statements should be reviewed quarterly to verify that all payments have been authorized.

Expenses Eliminated

A number of expenses have been eliminated this year that will reduce costs for next year:

<table>
<thead>
<tr>
<th>Expense</th>
<th>Monthly</th>
<th>Annual</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct File service</td>
<td>175.00</td>
<td>2,100.00</td>
</tr>
<tr>
<td>Sacramento storage locker</td>
<td>106.00</td>
<td>1,272.00</td>
</tr>
<tr>
<td>Comcast Cable</td>
<td>75.00</td>
<td>900.00</td>
</tr>
<tr>
<td>FPPC late fees</td>
<td></td>
<td>2,050.00</td>
</tr>
<tr>
<td>(approximate)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$526.83</strong></td>
<td><strong>$6,322.00</strong></td>
</tr>
</tbody>
</table>

Robert and Jennifer Imhoff are storing the items from the Sacramento storage locker at their home. Mark Hinkle transferred the remaining content from Sacramento to their home.

There was an eMachines computer in storage that was reloaded. The disk drive failed during that process and was replaced with a new drive. The content of the computer before the reload and the content from two external disk drives from past treasurers are in separate folders on the computer. One of the external drives has been converted for use as a backup drive. The value of the content of these files has yet to be determined.

To Do List

1. List as of last meeting:
   a. Have all transactions for year to date entered in QuickBooks with correct category.
   b. Update auto pay accounts with new debit card account.
   c. Reconcile books to bank. Currently not in balance.
   d. Get FPPC reporting up to date. Starting in 2017 FPPC reporting will be
done using the books for financial data.
e. Mail out dues sharing checks.
f. Explore alternative to authorize.net for check and credit card processing.

2. Progress on prior list:
   a. All transactions on the books from 7/1/2016 going forward are in proper categories with appropriate detail.
   b. Recurring expenses are now billed with the new debit card
   c. The books are now in balance with the bank.
   d. All FPPC reports are current
   e. About half of the dues sharing checks have been distributed. I have been unable to contact the remaining counties to get checks to them.
   f. The database committee is looking into options for credit card processing.

3. Current tasks
   a. Prepare a budget for the remainder of the year.
   b. Create an authorized spending list that includes vendor addresses.
   c. Get missing contact information for county dues sharing.
   d. Continue to make corrections to books
## BALANCE SHEET
As of September 15, 2017

### ASSETS

<table>
<thead>
<tr>
<th>Current Assets</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank Accounts</td>
<td></td>
</tr>
<tr>
<td>1010 Wells Fargo Checking 3121</td>
<td>8,562.08</td>
</tr>
<tr>
<td>1020 PayPal</td>
<td>0.00</td>
</tr>
<tr>
<td>1070 Cash on Hand</td>
<td>0.00</td>
</tr>
<tr>
<td>1080 In-Kind Clearing</td>
<td>0.00</td>
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<tr>
<td><strong>Total Bank Accounts</strong></td>
<td><strong>$8,562.08</strong></td>
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<tr>
<td>Other Current Assets</td>
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<tr>
<td>1320 Loans Receivable</td>
<td>0.00</td>
</tr>
<tr>
<td>1450 Prepaid Expenses</td>
<td>0.00</td>
</tr>
<tr>
<td>1999 Uncategorized Asset</td>
<td>535.58</td>
</tr>
<tr>
<td><strong>Total Other Current Assets</strong></td>
<td><strong>$535.58</strong></td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td><strong>$9,097.66</strong></td>
</tr>
</tbody>
</table>

| Fixed Assets |   |
| 1500 AV Equipment | 5,286.42 |
| **Total Fixed Assets** | **$5,286.42** |

| Other Assets |   |
| 1950 Security Deposits | 0.00 |
| **Total Other Assets** | **$0.00** |

| **TOTAL ASSETS** | **$14,384.08** |

### LIABILITIES AND EQUITY

| Liabilities |   |
| Current Liabilities |   |
| Accounts Payable |   |
| 2010 Accounts Payable | -3,631.93 |
| **Total Accounts Payable** | **$ -3,631.93** |
| Credit Cards |   |
| 2012 Credit Cards |   |
| 01 Kevin Takenaga | 0.00 |
| **Total 2012 Credit Cards** | **0.00** |
| **Total Credit Cards** | **$0.00** |

| Other Current Liabilities |   |
| 2020 County Allocations Payable | 950.00 |
| 2350 Unearned or deferred revenue | 0.00 |
| 2580 Funds Held in Trust | 0.00 |
| **Total Other Current Liabilities** | **$950.00** |

| **Total Current Liabilities** | **$ -2,681.93** |

<p>| Long-Term Liabilities |   |
| 2050 Dues Sharing Trust | 920.93 |
| <strong>Total Current Liabilities</strong> | <strong>$ -2,681.93</strong> |</p>
<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Total Long-Term Liabilities</td>
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<tr>
<td>Total Liabilities</td>
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<td><strong>Equity</strong></td>
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<td>3900 Retained Earnings</td>
<td>15,039.99</td>
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<tr>
<td>3999 Opening Balance Equity</td>
<td>7,369.66</td>
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<tr>
<td>Net Income</td>
<td>-6,264.57</td>
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<td><strong>Total Equity</strong></td>
<td>$16,145.08</td>
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<td><strong>TOTAL LIABILITIES AND EQUITY</strong></td>
<td>$14,384.08</td>
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Libertarian Party of California

PROFIT AND LOSS

January 1 - September 15, 2017

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<tr>
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<tbody>
<tr>
<td><strong>INCOME</strong></td>
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</tr>
<tr>
<td>4010 Gifts-Unrestricted-One Time</td>
<td>2,950.02</td>
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<tr>
<td>4011 Gifts-Unrestricted-Recurring</td>
<td>3,970.24</td>
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<tr>
<td>4014 Gifts-Restricted-One Time</td>
<td>750.00</td>
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<tr>
<td>5210 Membership Dues-Renewal</td>
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<tr>
<td>5212 Membership Dues-New Member</td>
<td>4,125.00</td>
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<tr>
<td>5250 Receipts From County Dues Sharing</td>
<td>75.00</td>
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<tr>
<td>5310 Interest - Checking and Savings</td>
<td>1.14</td>
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<tr>
<td>5810 Event Fee Revenue</td>
<td>15,949.83</td>
</tr>
<tr>
<td>5a Membership Dues</td>
<td>908.43</td>
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<tr>
<td>5b Events-Revenue</td>
<td>1,765.00</td>
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<tr>
<td>x Sales of Product Income</td>
<td>978.89</td>
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<tr>
<td><strong>Total Income</strong></td>
<td><strong>$35,998.55</strong></td>
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<table>
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<tr>
<td><strong>GROSS PROFIT</strong></td>
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<table>
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<td><strong>EXPENSES</strong></td>
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<td>7520 Accounting Fees</td>
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<tr>
<td>7540 Independent Contractor Fees</td>
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<tr>
<td>8110 Office Supplies</td>
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<tr>
<td>8130 Telephone &amp; Telecommunications</td>
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<tr>
<td>8134 Domain &amp; Website Services</td>
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<tr>
<td>8140 Postage, Shipping, Freight &amp; Delivery</td>
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<td>8150 Bulk Mail Services</td>
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<td>8170 Printing &amp; Copying</td>
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<td>8210 Office Rent</td>
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<tr>
<td>8290 Event Meals</td>
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<tr>
<td>8291 Convention</td>
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<td><strong>Total 8290 Event Meals</strong></td>
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<tr>
<td>8292 Event Facilities</td>
<td>18,600.00</td>
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<tr>
<td>8320 Speaker, Entertainer Fees and Expenses</td>
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<td>8512 Bank Services - Account Fees</td>
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<td>8520 Insurance - Liability &amp; Casualty</td>
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<td>8560 Outside Computer Services</td>
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<td>8570 Advertising</td>
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<td>8590 Credit Card &amp; Transaction Processing</td>
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<td>8650 Taxes &amp; Licenses</td>
<td>50.00</td>
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<td>8670 Miscellaneous Expense</td>
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<tbody>
<tr>
<td><strong>NET OPERATING INCOME</strong></td>
<td><strong>$ -6,114.53</strong></td>
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<table>
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<tbody>
<tr>
<td><strong>OTHER EXPENSES</strong></td>
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<tr>
<td>8660 Fines, Penalties &amp; Judgments</td>
<td>150.00</td>
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<td>Description</td>
<td>Amount</td>
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<tr>
<td>---------------------------------</td>
<td>------------</td>
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<tr>
<td>Reconciliation Discrepancies</td>
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<td>NET OTHER INCOME</td>
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<td>NET INCOME</td>
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<td>DATE</td>
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<td>06/30/2017</td>
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<td>Vendor Credit</td>
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<td>06/30/2017</td>
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<td>08/04/2017</td>
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<td>06/30/2017</td>
<td>Vendor Credit</td>
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<td>09/14/2017</td>
<td>Check</td>
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<td>06/30/2017</td>
<td>Vendor Credit</td>
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</tr>
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</tr>
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**Total for LP Alameda County**: $0.00

**Total for LP Contra Costa County**: $112.50

**Total for LP Eldorado County**: $0.00

**Total for LP Humboldt County**: $12.50

**Total for LP Kern County**: $62.50

**Total for LP Kings County**: $0.00

**Total for LP Los Angeles County**: $87.50

**Total for LP Marin County**: $12.50

**Total for LP Monterey County**: $37.50

**Total for LP Nevada County**: $37.50
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<th>MEMO/DESCRIPTION</th>
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<td>NAME</td>
<td>MEMO/DESCRIPTION</td>
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<tr>
<td>------------</td>
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<td>2020 County Allocations</td>
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**Total for LP Ventura County**  
$25.00

**Total for LP Yolo County**  
$12.50

**TOTAL**  
$950.00
LPC Membership Committee Report 9/23/17

1. Membership Committee: Mark Hinkle (Chair), Chuck Hamm, Steve Haug, Mimi Robson (Secretary), Kenneth Olsen
2. Committee meeting: September 17, 2017 via tele-conference call
3. Goal: 2,000 members by 2018 convention -
   a. Direct mail campaign to:
      i. All Calif. LNC members (Ted Brown letter updated)
         1. Motion: request LPC budget of $2,000
         2. New membership revenue = prospecting (revolving fund)
      ii. Past LPC members
      iii. CA Libertarian voters
   b. Targeted mail topics
      i. Top Two repeal
      ii. Gas/Car tax
      iii. 2018 elections for Governor & other races
   c. New membership discounts (multi-year) & auto renew
   d. Increase memberships via monthly pledge
   e. Support County Affiliates in membership growth
      i. Provide membership materials
      ii. Join the LPC via County web sites
   f. Email & Social Media Campaigns (Robly/Facebook)
4. LPC Membership committee = working committee
5. Mark Hinkle has access to Ring Central – 916-446-1776 x22
6. Mark Hinkle has access to LPC database (updates & membership sales)
   a. Mark making telemarketing membership calls for renewals
7. Tony Tyler = LPC printer for direct mail campaigns
   a. LPC/LNC/Voter registration database
8. Membership committee email list: membership@ca.lp.org
9. Motion: revise membership levels to:
   a. $25 basic member (the National LP calls this "foundation member")
   b. $100 Supporter (the national LP has a $50 (supporter) and $150 (advocate) membership level, but nothing identical to this level.)
   c. $250 Minutemen (same name as the national LP's $250 level)
   d. $500 Patriot (again, same level as $500 national LP membership level)
   e. $1,000 Lifetime member (national LP is $1,500)
   f. $5,000 Beacon of Liberty member (same as the national LP's level).
10. Membership premiums for $100 and up categories
   a. Kira Fulks (Forum Press)
      i. Steven Greenhut’s Plunder 50% off + $6.85 first class postage
      ii. Judge Jim Gray’s Voter’s Handbook 50% off + $6.85 first class “

11. Membership database as talent resource
   a. Sound & Lighting technician for 2018 convention
Website Report, September 23rd, 2017

Commissioned by: Ted Brown – CA LP Chairperson
Committee Chair: Jason Wu
Members:
Robert Imhoff – CA LP At Large rep
Boomer Shannon – CA LP At Large rep
Tyler Kuskie – CA LP At Large rep
Mimi Robson – CA LP Secretary

Agenda

• Executive Overview
• Detailed Task Lists Completed

Website Committee

Executive Overview

The Website Committee was re-asserted as a full committee at the June Executive Committee meeting. Since that time, several minor and major changes have been achieved with our front facing website. These include cosmetic changes, code changes, and some material content changes. In addition, we added the Communications Director as a “Publisher” to the website, to speed up the process of getting press releases and community events published in a timely manner.

Through the end of the year, we will continue to make material changes to the look and feel of website, to bring it into line with what members, and potential members will want to have available in a user-friendly fashion, on our website. This will all be in preparation for the 2018 election cycle, which appears to be one of the parties largest in recent memory.
Detailed Task List

• Ongoing Updates
  o Events, Blog Posts, Press Releases now updating on website directly from our committee members and Communications Director in near real-time.

• New Content
  o Added 2018 Convention Landing Page
  o Added Committee’s Information Page
  o Added vanity ca.lp.org/join URL
  o Added Menu item for CSC donations

• Cosmetic Changes
  o Added infographic to Platform page
  o Updated Donation page
  o Updated Facebook and Twitter links
  o Updated County Affiliates Links
  o Updated Program Page
  o Moved Events page to Calendar Page
  o Moved Join Now and Donate to top menu bar on all pages
  o Redesigned Candidates page
  o Redesigned Elected Officials page
  o Redesigned County Affiliates page
  o Redesigned Press Page
  o Redesigned Top Menu bar
  o Removed “postdate” from Event and Post content

• Material Changes
  o Tested Staging/Production release cycles and built process
  o Added Plugins to add more function to website
  o Updated Word Press to latest version (was 1 year out of date)
  o Updated Plug-ins (24 of them out of date)
  o Updated WP Theme “Virtue” to latest version (2 versions old)
  o Updated Google Analytics with working cookies
  o Changed all contact forms to send email to right addresses
  o Changed security settings to only allow secure connections to website
  o Removed several unused WP Plugins
  o Removed access to WP and WP Engine from former members
  o Removed stale webpages no longer used (or in draft for over 6 months)
  o Removed media (PDF, PNG, etc.) no longer used (Convention 2017 content mostly)
Meeting History

- No Meetings occurred

References

Main Website: https://ca.lp.org

END OF FILE
Information Technology Report

**Report Date:** 9/23/2017

**Committee Chair:** Robert Imhoff

**Members:** Tyler Kuskie, Jason Wu

**Agenda**

- IT Asset Debrief
- IT Costs Status
- Domain Status
- Email Conversion Status

**IT Workgroup Committee**

**Committee Purpose**

- Clearly identify problems with current IT Systems
- Identify quick wins to resolve problems within IT Systems
- Consolidate IT resources and reduce costs
- Maintain day to day operations of IT Infrastructure

**Mission Statement**

To provide a process oriented supervision of information technology resources for the state party and provide guidance on new technologies as they become available for use within our programs.

**Executive Overview**

- The current IT assets login information has been fully reset, and all access to former party members, and non-essential members, has been removed. In addition, Two-Factor Authentication has been activated for critical assets.
- Several assets have been deactivated due to inactivity, and no clear purpose or owner identified.
- Full inventory of all CA LP owned domains has been completed
- All email addresses have been vetted, and email “catch-all” has been turned on to discover any active accounts that may have critical information still being sent to them
- A full financial account of all known IT assets has been completed.

Libertarian Party of California
Information Technology Assets

The Libertarian Party of California has all IT assets fully recorded. All IT Committee members have been sent a report of the exact assets we maintain. Backup copies of critical passwords to assets have been distributed to the Secretary of the party.

Information Technology Financials

Current Outlays

<table>
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<tr>
<th>Use Case</th>
<th>Service</th>
<th>Yearly Cost</th>
<th>Monthly Cost</th>
<th>Billing Date</th>
<th>FY17 Paid</th>
<th>FY17 Future</th>
<th>FY17 Total</th>
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<td>WP Engine</td>
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<td><strong>Total</strong></td>
<td><strong>$2,201.88</strong></td>
<td><strong>$1,056.66</strong></td>
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Changes Made

- Reduce Domain ownership to only core State level assets - $360.81/year savings ‡
- Removed unused services in Amazon AWS - $90/year savings
- Deprecate LiquidWeb service - $1,277.76/year savings
- Deprecate HostOfWeb mailing lists service - $99.95/year savings
- Migrate to GSuite Email service - $900/year cost
- Deprecate SiteGrounds email forwarding service - $323.40/year savings

Total Proposed FY18 IT Budget: $2,200 (with room for service price increases)
Net IT Savings: $1,251.92/year‡

‡Some domains were purchased with 2-year agreements, and thus are not reflected on FY17 costs
## Domain Ownership

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<thead>
<tr>
<th>Domain Name</th>
<th>Create Date</th>
<th>Expiration Date</th>
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<td>9/19/17</td>
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<tr>
<td>CALIFORNIALIBERTARIANPARTY.ORG</td>
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<td>9/19/17</td>
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<td>KERNLP.ORG</td>
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<tr>
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<td>11/18/17</td>
</tr>
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</table>

NOTE: Domains highlighted in **bold** are those we recommend keeping.
Email Changes

The IT Committee chair puts forward the following facts:

- The party is currently using HostForWeb and Google Groups to maintain our mailing lists.
- The party is currently using SiteGrounds for email and email forwarding capabilities.
- Our management of email accounts, and mailing lists is currently fractured and difficult to track.
- Party members who have @ca.lp.org email addresses cannot “Send as” @ca.lp.org.
- Executive Committee members regularly complain about subscribing to mailing lists – mostly due to their inexperience with technology and email in general.

The IT Committee chair puts forward the following proposal, which has been implemented:

- Consolidate all email and mailing lists into one single solution.
- Use Google G Suite as that solution.
- Provide real mailboxes to party members that need to send emails as @ca.lp.org (Like press@ca.lp.org).
- Spend $300/year on G Suite initially, gradually moving to $900/year as party members use this service as their core email for party matters.
- Request donations of $60 for the first year, for anyone who requests a real email box, and not a forward email address.
Meeting History

- Initial Call for committee – 2017/06/11
- Committee formed – 2017/06/11
- Kick-off Meeting – 2017/08/31
- Report to Executive Committee – 2017/09/23

References

None

END OF FILE
Database Committee Report, Sep 23rd, 2017

Commissioned by: Ted Brown – CA LP Chairperson
Committee Chair: Robert Imhoff
Members:
Steve Haug – CA LP Treasurer
Jason Wu – CA LP Webmaster
Boomer Shannon – CA LP At Large rep
Tim Ferreira – CA Central Committee Member
Mimi Robson – CA LP Secretary

Agenda

- Update Executive Committee on NeonCRM Updates
- Update Executive Committee on NeonCRM Replacement
- Extended Budget Request

Database Committee

Committee Purpose

- Clearly identify problems with current NeonCRM solution
- Identify quick wins to resolve problems within NeonCRM
- Build process around managing membership in NeonCRM
- Explorer replacements for NeonCRM

Mission Statement

To provide a real-time, accurate account, of new, existing, and potential members of the California Libertarian Party, for purposes of maintaining membership information and providing real-time accurate information from one central system.

Executive Overview

The Database Committee has made great strides towards testing a new replacement for NEON CRM. However, we have had holdups with testing due to other Libertarian Party obligations. Namely, the two main testers were busy with IT Committee, Website Committee, Social Media, starting personal campaigns, and many local outreach activities.

We have established CiviCRM and NationBuild accounts and have populated them with data for testing. We have also tested many social media integrations with these tools for “prospecting”. However, we have not gotten system users into these tools to test reporting, navigation, new membership data entry, and many other key tests, to ensure that these are the right systems for the CA LP. We will move
forward with those tests in the next 3 months, as other obligations have been completed, and freeing up our time to focus on this effort.
NeonCRM Report

- Changes to NeonCRM
  - More Updates to “New Membership Form” to be more simple
  - Enabled fast-donation process, which no longer requires login
- System changes in NeonCRM
  - Deployed new “modern” looking Donation and Event pages
  - Updated Authorize.net keys (as previous Treasurer had access to those)
- Work to be completed
  - Re-Deploy New Member page with fancy new templates

NeonCRM Replacement

The database committee has started the testing of CiviCRM (Via Tim’s campaign page), and NationBuilder. Due to constraints with other committees, we were unable to do an exhaustive test of both systems. We are asking for a 3 month extension, and $400 budget, to continue testing of the systems. We are confident we will have final results and recommendations for the Executive Committee by the Dec. 2nd 4Q meeting.

Budget Request

The Database Committee would like to formally request $400 for a 3-month project to continue testing alternatives to NeonCRM. The committee has reduced the possible replacement systems as follows:

- CiviCRM (Self-Hosted)
- NationBuilder

We are asking for a $400 budget to cover the following costs:

- Nation Builder Test Account $199/month ([http://nationbuilder.com/pricing](http://nationbuilder.com/pricing))
  Total: $458.76 (estimate)
Meeting History

- Initial Call – 2017/03/07 - Attended: Robert Imhoff, Alex Appleby, Tim Ferreira, Gale Morgan
- Call 2 – 2017/03/13 – Attended: Robert Imhoff, Alex Appleby, Tim Ferreira, Gale Morgan
- Call 3 – 2017/03/22 – Attended: Robert Imhoff, Alex Appleby, Tim Ferreira, Gale Morgan, Mimi Robson, Ted Brown
- Call 4 – 2017/04/05 – Attended: Robert Imhoff, Alex Appleby, Tim Ferreira, Mimi Robson
- Call 5 – 2017/05/23 – Attended: Robert Imhoff, Mimi Robson, Steve Haug, Ted Brown, Boomer Shannon, MB, Jorge
- Call 6 – 2017/07/02 – Attended: Robert Imhoff, Mimi Robson, Steve Haug, Tim Ferreira
- Call 7 – 2017/09/09 – Attended: Robert Imhoff, Mimi Robson, Steve Haug, Tim Ferreira

References

NeonCRM: https://www.neoncrm.com
NationBuilder CRM: https://www.nationbuilder.com
CiviCRM: https://civicrm.org/
ZOHO CRM: https://www.zoho.com/
Cloze CRM: https://www.cloze.com/
Base CRM: https://getbase.com/

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Communications Report, September 23, 2017

Commissioned by: Ted Brown – CA LP Chairperson
Communications Director: Jennifer Imhoff-Dousharm

Agenda

- Press Release Updates
- Affiliate Support
- Recommendations

Communication Director

Communication Director Purpose

The Communication Director is to provide guidance on the implementation of the marketing and communications plan, which includes:

- Maintaining the integrity and increase the usage of LPC brand
- Assisting in the continuous development of the website
- Assisting in the continuous development of social media accounts
- Facilitating and promoting county affiliate participation to increase membership value, benefits, and satisfaction
- Providing content ideas for county affiliate wide communications as needed
- Promoting best/promising practices through various media modes
- Identifying opportunities to partner with existing or new public events related to the LPC’s values and platform

Mission Statement

*The mission of the Communication Director is to oversee the strategic communications of the Libertarian Party of California’s (LPC) brand with state and national news outlets and on social media; to establish an ongoing publicity campaign and media presence to disseminate information about the LPC’s platform, candidates, events, and activities.*
Executive Overview

The LPC has published three press releases since our last meeting and we will be featured on a podcast soon to discuss our stance on Universal Health Care on the Grumpy Old Doc podcast. Dr. Gene Beed from the podcast will be giving us an audio file of the interview and has already granted us use of the audio. I have been working on compiling a list of libertarian supporting podcasts and blogs and will continue to engage with these outlets to establish a relationship. This will hopefully get more media outlets engaged leading up to our 2018 convention. I have also been working with two of our affiliate counties to help establish press releases. I have prepared a letter for all the affiliates to stimulate more sharing of information including events, photos, press, and more.

Press Update

- Libertarians Oppose SB231 - Tax Fee Change: 2017/06/28
  - 43 link clicks
  - 1650 reactions
- Libertarians Call for Bail Reform: 2017/08/18
  - 68 link clicks
  - 1295 reactions
- Libertarians Object SB568 - Primary Election Date: 2017/09/18
  - 17 link clicks
  - 7 likes
- PodCast Interview - Grumpy Old Doc Universal Health Care: pending
  - Audio file and redistribution approved
- 62 media outlets have been identified and sent the Press Releases
- Press@ca.lp.org sending capability has established
- Press Release subsite has been cleaned up to optimize SEO

Communication Update

- Increased Media List
  - Added 10 new media sources to the list of press outlets.
- Podcast and Blog reference list
  - In progress
- Affiliate Outreach
  - Working with affiliate offices in two counties to help them produce press releases.
  - Letter for all chairs offering assistance prepared, pending approval

Communication Recommendations/ Requests

1. None at this time.

References

www.grumpyolddoc.com

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Social Media Committee Report
September 23, 2017

Commissioned by: Ted Brown, Chair
Committee Chair: Jennifer Imhoff-DOusharm
Members:
Tanner Siciliano - committee member
Ryan Jones - committee member
Robert Imhoff - technical advisor (YouTube)
Angela Mcardle-Migaki - Advisory
Jonathan Jaech - Advisory
Emily Tilford - Advisory

Agenda

- Exploratory Goals
- Objective
- Recommendations

Database Committee

Committee Purpose

The Social Media Committee is to provide guidance on the implementation of the marketing and communications plan, which includes:

- Refreshes social networks regularly.
- Organizes and distribute news to members via newsletter, social media, and regularly-updated content for the web site.
- Writes copy appropriate for public dissemination.
- Chooses and shares content of interest to the Libertarian community via social media.
- Advises the Libertarian Party of California on social media presence and identify new forms of social media appropriate for publicity.

Mission Statement

The mission of the Social Media Committee is to assist the Communications Director, under guidance of the Executive Committee, with the strategic communications of the Libertarian Party of California’s (LPC) brand on social media platforms; to establish a consistent and credible presence to disseminate information about the LPC’s platform, candidates, events, and activities.
Executive Overview

The Social Media Committee has gained access to many of the accounts associated with the Libertarian Party. We are in the process of documenting each account to help us keep track of engagement, information sharing, and account management. The committee has gained access to a few critical accounts, such as the Northern and Southern region Facebook pages and the older (and more established) Twitter account. We have also been working to re-establish our presence on new platforms like Instagram and MeetUp. As these accounts are being logged we are beginning to make branding adjustments, re-engage with followers, and help restore affiliate support. We will be continuing to document these accounts and clean up each one on a case by base basis.

The Social Media committee has also been actively working on improving our engagement quality. By decreasing meme style posts and increasing posts related directly to California candidates, News articles, and Libertarian Party activity. Posts regarding platform related issues, such as LGBTQ, Universal Healthcare, and Top-2 have received the most interaction. We have been working to also increase our interaction with our followers by liking status, sharing Twitter posts, and responding to questions. We have also been working to increase our support of affiliates by reposting their events, photos, and press coverage.

The increased activity on our social media accounts has been increasingly beneficial. Our Facebook page is up by almost 600 followers and post engagements are up by 71%. Significant efforts that have contributed to this are a post ad boost and an advertised support boost by the National Libertarian Party. The ad was applied to our announcement of the 2018 Convention which through a $75 investment spread over 24 day we were able to return over 7000 impressions (300 impressions per dollar). This added 51 likes and had over 230 clicks on the link. The National post also helped to contribute another 50 likes to our Facebook page.

Account Overview

- Facebook
  - 125 Accounts logged
  - Branding Implementation in progress
- Twitter
  - @LP-of_CA
    - Started: February of 2017
    - Followers: 24
    - List created of affiliates accounts
  - @LPCLive
    - Started: February 2010
    - Followers: 2,576
- Instagram
  - Account created
  - Name and Branding established
Content Review and Engagement

- Increased affiliate support posts
  - Sharing upcoming event
  - Sharing event photos
  - Integrating affiliate accounts to increase branding
- Increased news and resource posts
  - Sharing affiliate news hits
  - Sharing affiliate press releases
  - Sharing California wide news
- Increased engagement
  - Custom comment responses
  - Increased comment reactions

Ad Review

- Boosted Post: Convention Announcement / Event Link
  - Ran from August 7, 2017 - August 31, 2017 (24 days)
  - Budgeted Amount: $75
  - Post Response
    - Reached: 7,015
      - Engagements 863
      - Reactions: 229
      - Link clicks: 234
      - Page Likes: 51
      - Comments: 45
      - Shares: 35
  - Page Response
    - Reach: 21,976
    - Impressions: 22,530

Social Media Committee Requests

- There are no requests at this time.

Meeting History

- Email Discussion 2017/06/06
- Email Discussion 2017/06/08
- Email Discussion 2017/06/28
- Email Discussion 2017/07/11
- Email Discussion 2017/08/22
- Email Discussion 2017/09/15

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Candidate Support Committee Report
For September 23, 2017 Executive Committee Meeting

Members:
Ted Brown, Chair
Mimi Robson, Secretary
Jonathan Jaech
Baron Bruno
Mark Hinkle

Alex Appleby (resigned July 15, 2017)

- At the June 11, 2017 Executive Committee Meeting Ted reported that the Treasurer, Stephen Blakeman had resigned and it was agreed that he would find a replacement.
  - A meeting of the committee was held on June 17, 2017 at the Marina Del Rey Hotel with Brown, Robson, Jaech and Bruno present and Appleby in attendance via telephone. At this meeting Ted reported that Susan Marie Weber had agreed to be the Committee’s Treasurer however she didn’t wish to be a signer on the bank accounts.
  - Ted Brown proposed that he and Honor “Mimi” Robson be signers on the bank account. The members of the Committee unanimously agreed to this proposal.

- July 11, 2017: Susan Marie Weber filed form 410 with the FPPC with the updated information that she was now the Treasurer of the Committee and Honor (Mimi) Robson was listed as the Assistant Treasurer.

- July 15, 2017: Alex Appleby resigned from the Committee due to a conflict of interest.

- July 24, 2017: Ted Brown and Honor (Mimi) Robson meet at the US Bank in Hollywood to update the signers (to Brown and Robson) for the CSC account and removed Stephen Blakeman and Gale Morgan as signers on the Bank Accounts.

- July 31, 2017: Form 460 was filed with the FPPC. At this time all reporting is up-to-date with the FPPC and all previous fines have been paid.

- August 4, 2017: Jason Wu and his team set up a donation page http://csc.ca.lp.org/.
  - The above site has been linked to the State’s website as a sub-menu under “Elections” and Nation Builder has been set up as the payment processor https://clpcsc.nationbuilder.com/donate.
- Since the site went live we have received $546 in contributions.

- **September 10, 2017:** Ted Brown appointed Mark Hinkle to fill the vacancy in the committee.

- **September 19, 2017:** A meeting of the Committee was held via conference call with all members in attendance.
  - The minutes for the meeting on June 17, 2017 were approved.
  - A proposed contract with Baron Bruno for the purpose of fundraising was discussed. Ted and Baron will follow through with the negotiations of the contract and another meeting will be held once the details have been worked out.
Convention Committee Report
For September 23, 2017 Executive Committee Meeting

- At the conclusion of the June 11, 2017 Executive Committee Meeting Ted Brown, Chair, appointed the following members to the 2018 Convention Committee:

  Mimi Robson  Chair
  Robert Imhoff
  Jennifer Imhoff
  Chuck Hamm
  George Reis
  Thom Tyler
  Gail Lightfoot
  José Castañeda

- Three meetings have been held via conference/video call as follows:

  July 13, 2017  Mimi Robson  Chair
  Robert Imhoff
  Jennifer Imhoff
  Chuck Hamm
  Thom Tyler

  July 27, 2017  Mimi Robson  Chair
  Robert Imhoff
  Jennifer Imhoff
  Chuck Hamm
  Thom Tyler
  Andrea Mata  Guest

  August 29, 2017  Mimi Robson  Chair
  Robert Imhoff
  Jennifer Imhoff
  Chuck Hamm
  Thom Tyler

- On July 20, 2017 the Executive Committee approved a motion to pay the required $3,600 deposit to the Long Beach Marriott for the 2018 convention. The contract was signed and the deposit was paid on July 25, 2017.

- The Convention Committee determined the following pricing for “Early Bird” packages that will be offered until October 31, 2017 and a total of 10 packages have been sold to date for a total of $2,050:
  - Platinum Package (includes full access, breakfast, lunch and banquet)
    6 Packages sold at $285 each
o Premium Package (includes full access and breakfast)
   4 Packages sold at $85 each
o Business Only
   4 Packages at $0

• The committee has been working on scheduling both speakers and sponsors. Getting firm commitments has been difficult with so much time before the Convention however Thom Tayler has gotten positive responses from several of the people he’s spoken with.

The committee has scheduled the following confirmed speakers:

o Nicholas Sarwark, LNC Chair
o Dr. Tom Campbell, Former Congressman and Senator
o Judge Jim Gray, Former Libertarian Vice-Presidential Candidate

The following is a tentatively confirmed speaker:

o Matt Welch, Reason Magazine Editor At-Large

• The Committee will continue to work on all aspects of the Convention and in the next month will focus on the following:

  o Continue working with prospective speakers
  o Reach out to prospective vendors and sponsors
  o Work with the host hotel in finalizing arrangements
  o Send out targeted email blasts to CLP and NLP members in California as well as registered Libertarians in California

Respectfully Submitted,
Honor “Mimi” Robson
Convention Committee Chair
Libertarian Party of California
9/23/2017 Bylaws Committee Report

Kenneth Olsen was elected Bylaws Committee Chair on June 20, 2017. The Committee has met twice since that date.

The first Bylaws Committee meeting occurred over Google Hangouts on August 12, 2017, with the following in attendance: Kenneth Olsen, Mimi Robson, Robert Imhoff, and José Castañeda. Boomer Shannon was not in attendance. Mimi was selected to be Secretary of the Committee. During that meeting we tabled the Olsen Amendment, which was referred to this Committee by the delegates at the 2017 Libertarian Party of California (LPCA) convention. This was tabled for further discussion. We reviewed several other motions which were presented to the LPCA Secretary with the intention that they would be brought to the convention from the floor. Of these, four were tabled, one was rejected, two were approved, and one was approved with revisions. The next meeting date was set. All amendments approved will be presented to the delegates for a vote at the 2018 LPCA convention in Long Beach.

The second Bylaws Committee meeting occurred over Google Hangouts on September 15, 2017, with the following in attendance: Kenneth Olsen, Mimi Robson, and Robert Imhoff. Not in attendance were José Castañeda and Boomer Shannon. Minutes were approved from the last meeting. The Olsen amendment which was referred by the LPCA 2017 convention delegates to this committee was withdrawn from consideration by the amendment’s submitter, and will be replaced by another amendment to be submitted by Kenneth Olsen at the next Bylaws Committee meeting. Mimi Robson also offered an alternative amendment, and it was also tabled. We reviewed several other motions which were presented to the LPCA Secretary with the intention that they would be brought to the convention from the floor. Of these, two were tabled, one was approved with revisions, five were rejected, and five were approved. It was decided to set the date for the next meeting at the September 23, 2017, LPCA Executive Committee meeting in San Jose.

In all, the Bylaws Committee at this point will include nine amendments in its report at the LPCA 2018 convention for the consideration of the delegates at this time. Further amendments are still under consideration and there will be a process for members of the LPCA Central Committee to submit proposed amendments for our consideration prior to our final report.