



# **Bylaws of the Libertarian Party of Solano County**

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## **Bylaws of the Libertarian Party of Solano County**

### **Article I – Name**

The name of this organization shall be the Libertarian Party of Solano County (LPSC), hereinafter referred to as the Party.

### **Article II – Purpose (2/3 required to amend)**

The purpose of the Party is to proclaim and implement the Statement of Principles of the Libertarian Party of California (LPC) by engaging in political and information activities and other means consistent with those principles; to grow the membership and help get Libertarians elected to office.

### **Article III – Membership (3/4 required to amend)**

#### **Section 1: Central Committee**

The County Central Committee (hereinafter referred to as “Central Committee”) shall consist of those individuals who live in Solano County, or choose to affiliate with the Solano County affiliate and who are not members of any other county central committee, and qualify as a member of the Central Committee under the Bylaws of the LPC by:

- A. Becoming a holder of California public office that is subject to election other than a County Central Committee, or
- B. Making application and paying such dues as prescribed by the LPC Executive Committee and signing the following certification: “I hereby certify that I do not believe in or advocate the initiation of force as a means of achieving political or social goals,” providing that the individual is not a registrant of or holding office in any political party other than the Libertarian Party.

#### **Section 2: Associate Member**

An individual who is ineligible or unwilling to become a member of the Central Committee may become an associate, non-voting member.

### **Article V – Officers (3/4 required to amend)**

#### **Section 1: Officers**

The officers of the Party shall be a Chair, a Vice-Chair, a Treasurer, and a Secretary.

#### **Section 2: Qualifications**

Eligibility for election or appointment shall be as follows:

- A. Only a person who is a member of the Central Committee and who has expressed a willingness to serve shall be eligible for election to any elected position of the party.

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All Party officeholders shall be registered in the Libertarian Party in California if eligible.

### **Section 3: Chair**

The Chair shall preside at all meetings of the Party. The Chair shall be the Chief Executive Officer of the Party.

### **Section 4: Vice-Chair**

The Vice-Chair shall act as assistant to the Chair and shall assume the duties of the Chair in the event that the Chair is unable to perform them.

### **Section 5: Treasurer**

The Treasurer shall receive, disburse, and account for the funds and assets of the Party, and shall compile financial statements on the accrual basis of accounting, on a monthly basis. The Treasurer shall also present an annual report to the membership at the annual convention. All disbursements must be approved by the Executive Committee, and be substantiated by appropriate documentation.

### **Section 6: Secretary**

The Secretary shall be the recording and corresponding officer of the Party. The Secretary will also be responsible for maintaining a membership roster, and providing a monthly report of the current number of members.

### **Section 7: Suspension**

An officer may be suspended from office by a two-thirds vote of the Executive Committee. The office of a suspended officer shall be declared vacant unless the suspended officer appeals his or her suspension to the Central Committee within three days of notification of suspension.

### **Section 8: Appeal**

Upon appeal by the suspended officer, the Central Committee shall set the date of a hearing. Following the hearing, the Central Committee shall rule to either uphold the suspension, thereby vacating the office, or restore the officer to full authority. A failure to rule shall be deemed as restoring the officer to full authority.

### **Section 9: Appointment**

The Executive Committee shall appoint new officers, including the Executive Committee members, if vacancies occur. Such appointments shall be to complete the term of office vacated unless a Convention of the Central Committee members occurs sooner.

In the event a vacancy cannot be filled, the Chair shall assume the duties of that executive office, or delegate those duties to other executive officers.

The Chair may not assume responsibilities of the Secretary.

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### **Article VI – Meetings**

#### **Section 1: Annual Meeting of the Central Committee Members**

The Party shall hold an annual convention to elect its officers, and conduct other business as shall properly come before it. Notification shall be sent to all county members at least thirty days, but not more than sixty days, in advance of the meeting. Such notice shall specify the reason for the meeting and a time and place reasonably accessible to the membership.

- A. Delegates to the convention shall be current Central Committee members, and shall either hold public office or shall have been a Central Committee member for a minimum of ninety consecutive days prior to the convention.
- B. “None of the Above” shall always be included as an option for election of all Party offices.

#### **Section 2: Executive Committee**

The Executive Committee shall meet at such time and place as may be determined by action of the Committee, by call of the Chair, or by the written request of one-third or more of the members of the Executive Committee. A written or verbal notice of the time and place of all meetings shall be given to each member of the Executive Committee, with written notice sent to the all Central Committee members, not less than seven (7) days prior to said meeting. All meetings of the Executive Committee shall be open to all Central Committee members.

#### **Section 3: Quorum**

A majority of the Executive Committee is required to conduct business. Vacancies shall be excluded in determination of quorum requirements.

#### **Section 3: Transaction of Business by Email or other Electronic Means**

The Executive Committee may transact business by email balloting when a motion is moved and seconded via email. All votes shall be counted and recorded by the secretary as roll call votes. E-mail motions will require the same number of votes as motions made at regular meetings. Voting will end after 48 hours has passed and votes from 2/3 of the committee members have been received or in 120 hours, whichever occurs first. Up until the vote is finalized, a member may change their vote. If, at the expiration of the applicable period, a quorum of the Executive Committee has not voted, the measure being voted upon shall be deemed to have failed.

The Executive Committee may also transact business by telephone conference or other electronic communications where the members can meet in real time. In such meetings, the normal rules of the committee apply as to quorums and voting. At least 7 days’ notice is required if business is to be transacted in such a

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fashion.

The Secretary shall keep a record of the motions and votes from email, telephone and electronic balloting, and make them available in the same fashion as minutes from Executive Committee meetings.

### **Section 4: Special Voting Requirements**

A two-thirds majority of members of the Executive Committee shall be required to pass the following:

- A. Disciplining a Member
- B. Endorsing or rescinding the endorsement of any candidate for public office
- C. Endorsing or opposing any proposed ballot measure, but rescinding such action shall be considered a normal main motion
- D. Creating an annual budget
- E. Incurring a financial liability or contractual obligation lasting more than three months, or exceeding \$500
- F. Providing the Party mailing list to non-Libertarian groups or individuals

## **Article VII – Executive Committee**

### **Section 1**

The Executive Committee is charged with the duty of conducting all Party business consistent with these Bylaws, and any standing rules or resolutions which may be adopted in convention.

### **Section 2**

The Executive Committee of the Party shall be composed of the following members of the Central Committee:

- A. The four Party officers elected by the Central Committee at Convention;
- B. One At-Large member to be elected by the Central Committee at Convention.

### **Section 3: At-Large Member**

The At-Large member shall participate in all discussions, debate and vote on all LPSC business matters and perform other duties per the direction of the Central and Executive committees.

### **Section 4: Term of Office**

Each Executive Committee member shall take office immediately upon his or her selection and serve thereafter until the selection of his or her replacement or

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until his or her position is vacated.

### **Section 5: Suspension**

If any member of the Executive Committee is absent for two consecutive meetings, than that member shall be subject to removal, as described in Article V, Section 7.

### **Article VIII – Committees**

Other Committees, standing or special, shall be appointed by the Executive Committee as needed for the continued health and growth of the party and shall serve at the pleasure of the Executive Committee. The Chair of each committee shall be appointed by the Executive Committee and may serve until replaced or the committee is deemed to have completed their assigned task.

The following Standing Committees shall be defined in these Bylaws:

- A. Bylaws Committee: The Bylaws Committee duties are to recommend changes to these Bylaws per the provisions of Article 10.
- B. Website Committee: The Website Committee duties are to maintain the Party's website and post any information required in these Bylaws.
- C. Newsletter Committee: The Newsletter Committee duties are to be responsible for the planning, editing and production of the Party's newsletter. The newsletter shall be distributed via mail or email at a schedule determined by the Executive Committee.
- D. Social Media Committee: The Social Media Committee duties are to amplify the Party's message on social media websites.

### **Article IX- Website and Social Media**

The Executive and Social Media Committees are authorized to post on the Party's behalf regarding current events, community outreach and Party messaging. Whomever posts on the Party's behalf may do so if their posts remain in alignment with the Party's Platform and Statement of Principles and do not violate the governing Bylaws.

Content deemed inappropriate for social media (whether the content be obscene, defamatory, irrelevant, etc.), may be removed by another member of the Executive or Social Media Committee. Any censure, discipline, or revocation of social media privileges is to be carried out with due process by a 2/3 vote of the Executive Committee. Allegations and call for censure, discipline, and/or revocation of social media privileges should be accompanied by some form of proof of offending content that was posted and/or justification for the action requested. Appeal of these decisions will be addressed to the appropriate Appellate body (until the creation of the Judicial Committee, this shall be the State Party).

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### **Article X – Endorsements**

#### **Section 1**

The Party shall make endorsements, make recommendations, or otherwise take positions with respect to elections, nominations, measures, or other matters appearing on a public ballot by a majority vote of the Central Committee at a meeting that has given notice that such action will be considered. “Public Ballot” includes any general, special, primary, or other election conducted by any level of government.

#### **Section 2**

The Executive Committee may endorse candidates for any office to be voted on in Solano County, subject to a two-thirds vote of the Executive Committee, when there is no scheduled meeting of the Central Committee prior to the election.

### **Article XI – Parliamentary Authority**

The current edition of *Robert’s Rules of Order, Newly Revised* shall be the parliamentary authority for all matters of procedure not specifically covered by these Bylaws or any Special Rules of Order the Party may adopt.

### **Article XII– Amendments**

These Bylaws may be amended by a majority vote of the Central Committee members at the annual meeting, unless otherwise specified in these Bylaws, so long as advanced notice of all proposed amendments have been sent to all members, or posted on the Party’s website, a minimum of 45 days prior to the convention. All amendments made from the floor at Convention require a (3/4) vote of the Central Committee.

### **Article XIII– Conflicting Authority**

The Bylaws of the Libertarian Party of California shall supersede any conflicting provisions of these Bylaws.

**Bylaws of the Libertarian Party of Solano County**

The following signatures affirm the approval of the Executive Committee of the  
Libertarian Party of Solano County, an affiliate of the Libertarian Party of  
California:

\_\_\_\_\_  
**Print**

\_\_\_\_\_  
**Signature**  
Chairman

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Print**

\_\_\_\_\_  
**Signature**  
Secretary

\_\_\_\_\_  
**Date**