



BYLAWS OF THE LIBERTARIAN PARTY OF FRESNO COUNTY

(Adopted August 10, 2022)

Article I: Name

This organization shall be named the Libertarian Party of Fresno County, hereinafter referred to as "LPFC" or "Party."

Article II: Purpose

The purpose of LPFC is to organize Libertarian Party activities, promote libertarian principles, and seek the election of Libertarians to public office consistent with those principles within Fresno County, especially adherence to the Non-Aggression Principle.

Article III: Membership

County Central Committee membership, hereinafter referred to as "Central Committee," shall consist of those individuals who:

- A. Qualify as a member of the Central Committee under the Bylaws of the Libertarian Party of California (LPCA), and
- B. Choose to affiliate with LPFC, regardless of county of residence, and
- C. Are not members of any other Central Committee.

Article IV: Executive Committee

The Executive Committee is charged with the duty of conducting all Party business consistent with these Bylaws, as well as any standing rules and resolutions which may be adopted.

Section I: Composition. The Executive Committee of the Party shall be composed of:

- A. Officers: Four (4) elected Officers.
- B. At-Large Representatives: One (1) At-Large Representative, per every twenty (20) Central Committee Members, with a maximum of three (3).
- C. At all times, there should number fewer At-Large Representatives than Officers.

Section II: Eligibility. Any Central Committee member in good standing, and who has expressed a willingness to serve, shall be eligible to be an Executive Committee member. No member shall hold more than one office or position on the Executive Committee at a time.

Section III: Elections. Officers and Executive Committee members shall be elected by the Central Committee.

- A. Nominations shall be from the floor during the Annual Meeting.
- B. Proposed nominees must accept their nomination prior to the close of nominations.
- C. "None of the Above" shall always be included as an option for election of all Party offices.

Section IV. Term-of-Office. Officers and Executive Committee members who are elected at the Annual Meeting shall serve from the adjournment of that Annual Meeting, until the adjournment of the following Annual Meeting. The term-of-office for all Executive Committee members shall not exceed the time period between Annual Meetings; after which incumbents must stand for (re)election.

Section V: Roles and Responsibilities. The primary roles and responsibilities of Executive Committee Members are as follow:

- A. Chair. The Chair shall be the Chief Executive Officer of the Party. The Chair shall preside at all meetings of the Party, and the Executive Committee. The Chair may appoint committees of the Party, and may submit candidates to committees of the LPCA.
- B. Vice-Chair. The Vice-Chair shall perform the duties of the Chair (1) to the extent delegated by the Chair; and (2) to the extent that the Chair is, for any reason, unable to perform the duties of the office.
- C. Secretary. The Secretary shall keep, or cause to be kept, a book of minutes of all meetings of the Party and the Executive Committee. The Secretary shall keep, or cause to be kept, a membership record containing the name and address of each voting member of the Party, and the date upon which such voting member joined the Party. The Secretary shall give, or cause to be given, notice of all meetings of the Party. The Secretary shall keep, or cause to be kept, all other books, records and papers of the Party, and shall have such other powers and perform such other duties as may be prescribed by the Executive Committee or these Bylaws. The Secretary may appoint an assistant to perform their functions when that person is unable to do so. Such an assistant must already be a member of the Executive Committee, or someone the Executive Committee has approved.
- D. Treasurer. The Treasurer shall receive, expend, and account for the funds of the Party under the supervision and direction of the Chair and the Executive Committee. The Treasurer shall make an annual financial report to the Executive Committee, and shall perform all duties required of the office by applicable federal and state law. The Treasurer is responsible for oversight of all financial functions, including but not limited to: receipts, disbursements, and internal and external reporting. The Treasurer shall only issue disbursements that are approved by at least two-thirds of the Executive Committee, and can be substantiated by appropriate documentation. The Treasurer shall timely file such federal and California income tax returns as may be required under applicable law.
- E. At-Large Representatives. Each At-Large Representative shall inform the Executive Committee of any issues of relevance throughout Fresno County including, but not limited to: activism opportunities, candidate support opportunities, local elections, events in which the Party's participation could prove beneficial, and expanding membership. The At-Large Representatives shall participate in all Executive Committee discussions and debates, and vote on all matters. The At-Large Representatives may perform other duties per the direction and discretion of the Executive Committee.

Section VI: Vacancies. Vacancies occur upon an Executive Committee member's, resignation, death, removal from the Executive Committee, or in the event a position remains unfilled after the Annual Meeting adjourns.

Section VII: Removal. A Party Officer or Executive Committee member may be removed from office for cause by a vote of no less than two-thirds (2/3) of the Executive Committee, minus the officeholder being considered for removal. No vote shall be cast by the officeholder being considered for removal.

Section VIII: Interim Appointments. In the event of a vacancy of an Executive Committee position, the Executive Committee may appoint a member to that office with a two-thirds (2/3) majority vote.

Article V: Endorsements

The Party shall make endorsements, make recommendations, or otherwise take positions with respect to elections, nominations, measures, or other matters appearing on a public ballot subject to a two-thirds vote of the Executive Committee. "Public Ballot" includes any general, special, primary, or other election conducted by any level of government.

Article VI: Meetings

Section I: Annual Meeting. The Party shall hold an Annual Meeting to elect its Officers, Executive Committee members, and conduct other business as shall properly come before it. Notification shall be sent to all Central Committee members at least thirty days, but not more than sixty days, prior to said meeting. Such notice shall specify the reason for the meeting, as well as a time and place reasonably accessible to the membership.

The Annual Meeting shall always be held up to three (3) months preceding the LPCA Annual Convention.

Section II: Business Meetings. The Party shall hold a Business Meeting at least once every three months, or once a quarter, for the purposes of conducting Party business. A written or verbal notice of the time and place of these meetings shall be given to Central Committee members not less than seven days prior to said meeting.

Section III: Special Meetings. The Executive Committee shall meet at such time, place and through whatever means may be determined by action of the Executive Committee,

- A. by call of the Chair, or
- B. by the written request of one-third (1/3) or more of the members of the Executive Committee, or
- C. by the written request of ten (10) members or ten percent (10 %) of the Party, whichever is greater.

A written or verbal notice of the time and place of these meetings shall be given to each member of the Executive Committee, as well as Central Committee members, not less than two days prior to said meeting. All meetings of the Executive Committee shall be open for observation to all Central Committee members.

Section IV: Transaction of Business Outside of Meetings. The Executive Committee may transact business outside of meetings via email, or any other agreed upon electronic medium. All votes shall be counted and recorded by the Secretary as roll call votes. Voting will end after 48 hours have passed from the Secretary's announcement of the issue to be voted upon, and votes from two-thirds of the Executive Committee members have been received, or in 120 hours from such announcement, whichever occurs first. Up until the vote is finalized, a member may change their vote. If, at the expiration of the applicable period, a quorum of the Executive Committee has not voted, the motion being voted upon shall be considered failed. The Secretary shall keep a record of the motions and votes, and make them available in the same fashion as minutes from any Executive Committee meeting.

Section V: Quorum. A majority of the Executive Committee shall constitute a quorum for any aforementioned meeting or transaction of business.

Article VII: Omissive Authority

The most current Bylaws of LPCA shall govern the Party in all cases to which they are applicable, that these Bylaws otherwise omit, insofar as they are not in direct conflict with these Bylaws.

Article VIII: Parliamentary Authority

The rules contained in the most current edition of *Robert's Rules of Order, Newly Revised* shall govern the Party in all cases to which they are applicable, insofar as they are not in direct conflict with these Bylaws, and any special rules of the order the Party may adopt.

Article IX: Amendment of the Bylaws

These Bylaws may be amended by a two-thirds vote of all of the present members at any Business Meeting of the Party. Prior to an amendment being put up to a vote, the amendment must be announced, and presented in writing, at a previous Business Meeting.